



**NORTHERN DISTRICT COUNCIL  
ROYAL AGRICULTURAL SOCIETY OF NZ**

Secretary: Jeannette Caldwell  
137 Monk Road Mangapai 8RD, Whangarei 0178 Phone: 09 432-2868  
Email: northerndistrictaps@gmail.com

**RAS NORTHERN DISTRICT EXECUTIVE COMMITTEE 2010/2011**

<b><u>Chairman</u></b>	Richard Bradly 54 Bradly Road RD 2, HELENSVILLE 0875	Ph 09 420 8736, Fx 09 420 8736
<b><u>Secretary/Treasurer</u></b>	Jeannette Caldwell 137 Monk Road Mangapai 8RD WHANGAREI 0178	PH 09 432-2868 northerndistrictaps@gmail.com
<b><u>Council</u></b>	Geoff Smith 1120A Waiuku Road, RD1 WAIUKU 2681	Ph 09 235-9261 <a href="mailto:geoff.smith@procare.co.nz">geoff.smith@procare.co.nz</a>
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	Sharon Cook Donaldson Road RD 1, OKAIHAU	Ph 09 401 9069
	Kevin Cholmondeley-Smith PO Box 328, OREWA	Ph 09 412 5223 021 839 010
	Allan Dixon PO Box 143 RUAKAKA 0151	Ph 09 432 2039 021 757 559
	Selwyn Driver RD 2, Kerikeri	Ph 09 407 8143 <a href="mailto:s.driver@xtra.co.nz">s.driver@xtra.co.nz</a>
	Dennis Henwood PO Box 71, DARGAVILLE	Ph 09 433 2777, Fx 09 433-2777
	Heather Ineson PO Box 142, KAIKOHE	Ph 09 401 1055
	Robin Shepherd State Highway 1, KAITAIA	Ph 09 408-4192 <a href="mailto:Kaitaia2@igrin.co.nz">Kaitaia2@igrin.co.nz</a>

**NORTHERN DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY**  
**INFORMATION SHEET**

**A & P SOCIETIES**

At the present time there are 14 A & P shows in the Northern region:

Auckland	Bay Of Islands	Clevedon
Franklin	Helensville	Kaikohe
Kaitaia & Districts	Kumeu	North Hokianga
North Kaipara	Northern Wairoa	Waitemata
Warkworth	Whangarei	

**BREED AND AFFILIATED SOCIETIES**

There are a few affiliated societies of the RAS who have a secretary domiciled in the Northern region and all efforts should be made to encourage their attendance at any Northern District Meetings. (The RAS Executive Officer will forward on all meeting notices)

**COUNCIL**

Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

**PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER**

Each is elected at the AGM.

**MEETINGS**

Are set by the executive committee and generally are held -

- April/May (AGM)
- September
- Other meetings as required.
  
- Generally the Northern Districts Council meets on the same day as the Horse Stewards committee.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

**ADMINISTRATION**

The administration of the district's responsibilities is undertaken by the District Secretary.

**LEVIES**

At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

**MEMBERSHIP**

Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate.

(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)



**MID NORTHERN DISTRICT COUNCIL  
ROYAL AGRICULTURAL SOCIETY OF NZ**

Acting Secretary: Jim Keyte  
PO Box 14161, HAMILTON 3252  
Phone: 07 855-4776; 027 276 0464  
Email: mndc@waikatoaandp.co.nz

**RAS MID NORTHERN EXECUTIVE COMMITTEE 2010/2011**

<b><u>Chairman</u></b>	Ian Smith Te Poi Road RD3, MATAMATA 3473	Ph 07 888-2869, Fx 07 888-2765 <a href="mailto:speedplug@slingshot.co.nz">speedplug@slingshot.co.nz</a>
<b><u>Secretary / Treasurer</u></b>	Jim Keyte Box 14161 HAMILTON 3252	Ph 07 855-4776 027 276 0464 <a href="mailto:mndc@waikatoaandp.co.nz">mndc@waikatoaandp.co.nz</a>
<b><u>Vice Chairman</u></b>	Don Charleston RD3 MORRINSVILLE 3373	Ph 07 887-7870 <a href="mailto:d.charleston@xtra.co.nz">d.charleston@xtra.co.nz</a>
<b><u>Council (Horse Steward Chair)</u></b>	Alan Thompson 25 Collingwood Drive RD4 ROTORUA 3074	Ph 07 349-0040
	Walter Scott Scott Road, RD2 MORRINSVILLE 3372	Ph 07 889-7144 <a href="mailto:wandt@maxnet.co.nz">wandt@maxnet.co.nz</a>
	Allan Whitehead 34 Whitehead Avenue RD3, TE PUKE 3183	Ph 07 573-8008
	Ian Maslin 1376 Walton Road RD1, MORRINSVILLE 3371	Ph 07 887-4789 <a href="mailto:lizzie@no8wireless.co.nz">lizzie@no8wireless.co.nz</a>
	Betty Lennard Mikkelsen Road RD3, TE AROHA 3393	Ph 07 884-9982 <a href="mailto:falcon.lodge@xtra.co.nz">falcon.lodge@xtra.co.nz</a>
	John Tarry 16 Matai Avenue MATAMATA 3400	Ph 07 888-8799 <a href="mailto:jjdorset@xnet.co.nz">jjdorset@xnet.co.nz</a>
	Cyril Yearbury 72 Hogan Road, RD1 CAMBRIDGE 3493	Ph 07 827-5238 027 415 5256
	Jocelyn Charleston RD3 MORRINSVILLE 3373	Ph 07 887-7870 <a href="mailto:d.charleston@xtra.co.nz">d.charleston@xtra.co.nz</a>
	Rion Belfield Ngarua Road RD, WAITOA 3380	Ph 07 888-3643
	Bruce Calder Pikowai Farms RD4, WHAKATANE 3194	Ph 07 322-2255 <a href="mailto:thecalder@farmside.co.nz">thecalder@farmside.co.nz</a>
	Anne Hjorth 163 Mangakawa Road RD4, CAMBRIDGE 3496	Ph 07 827-7653 <a href="mailto:anne.hjorth@gmail.com">anne.hjorth@gmail.com</a>

**MID NORTHERN DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY**  
**INFORMATION SHEET**

**A & P SOCIETIES**

At the present time there are 13 A & P shows in the Mid Northern region:

Cambridge	Katikati	Matamata
Morrinsville	Paeroa	Rotorua
Taumarunui	Tauranga	Te Aroha
Te Kauwhata	Te Puke	Waihi
Waikato		

**BREED AND AFFILIATED SOCIETIES**

There are several affiliated societies of the RAS who have a secretary domiciled in the Mid Northern region and all efforts should be made to encourage their attendance at any Mid Northern District Meetings. (The RAS Executive Officer will forward on all meeting notices)

**COUNCIL**

Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

**PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER**

Each is elected at the AGM.

**MEETINGS**

Are set by the executive committee and generally are held -

- February
- April (AGM)
- June
- August
  
- Mid Northern District Council meetings follow the Horse Stewards Committee meeting held at 10.00am at the RSA in Matamata.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

**ADMINISTRATION**

The administration of the district's responsibilities is undertaken by the District Secretary.

**LEVIES**

At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

**MEMBERSHIP**

Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate.

(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)



**EASTERN DISTRICT COUNCIL  
ROYAL AGRICULTURAL SOCIETY OF NZ**

Secretary: Lu Maultsaid  
PO Box 432, Wairoa 4160  
Phone: 06 838-3831  
Email: [tlmaultsaid@clear.net.nz](mailto:tlmaultsaid@clear.net.nz)

**RAS EASTERN DISTRICT EXECUTIVE COMMITTEE 2010-2011**

<b><u>Chairman – District &amp; Equestrian</u></b>	Simon Collin 246 Matapiro Road RD9, HASTINGS	Ph 06 874-2854, Fx 06 874-2874 027 636 3243 <a href="mailto:s.collin@xtra.co.nz">s.collin@xtra.co.nz</a>
<b><u>Secretary / Treasurer</u></b>	Lu Maultsaid PO Box 432 WAIROA 4160	Ph 06 838-3831 <a href="mailto:tlmaultsaid@clear.net.nz">tlmaultsaid@clear.net.nz</a>
<b><u>Vice Chairman</u></b>	Sue Thomas PO Box 8479 HAVELOCK NORTH	Ph 06 877-6946 <a href="mailto:credithouuse@xtra.co.nz">credithouuse@xtra.co.nz</a>
<b>Central Hawkes Bay A&amp;P Association, Box 257, WAIPUKURAU 4242</b>		
<b><u>President:</u></b> Larry White, <a href="mailto:larry.janewhite@xtra.co.nz">larry.janewhite@xtra.co.nz</a>		
<b><u>Vice President:</u></b> James Parsons; <a href="mailto:jparsons@ballance.co.nz">jparsons@ballance.co.nz</a>		
<b><u>Secretary:</u></b> Julia Tatum; Ph 06 858-8269, Fx 858-8271; <a href="mailto:chbap@xtra.co.nz">chbap@xtra.co.nz</a>		
<b>Dannevirke A&amp;P Association, Box 50, DANNERVIRKE 4942</b>		
<b><u>President:</u></b> Brian Beale Phone 027-4407281 <a href="mailto:bbeale@xtra.co.nz">bbeale@xtra.co.nz</a>		
<b><u>Vice President:</u></b> Roland Ellis 06-3762512 <a href="mailto:rolys@xtra.co.nz">rolys@xtra.co.nz</a>		
<b><u>Secretary:</u></b> Elaine Tehan; Ph 06 374-8718; <a href="mailto:dvkap@xtra.co.nz">dvkap@xtra.co.nz</a>		
<b>Hawkes Bay A&amp;P Association, Box 349, HASTINGS 4156</b>		
<b><u>President:</u></b> Peter Tod; 06 8568025 or 0274 475383; <a href="mailto:hollycombe@xtra.co.nz">hollycombe@xtra.co.nz</a>		
<b><u>Vice President:</u></b> Robert Pattullo; 06 8445858 or 0274 962720; <a href="mailto:newstead@ruralinzone.net">newstead@ruralinzone.net</a>		
<b><u>General Manager:</u></b> Brent Linn; 021 868643; <a href="mailto:gm@showgroundshb.co.nz">gm@showgroundshb.co.nz</a>		
<b><u>Event Manager:</u></b> Hillary Riches Ph 06 878-3123, Fx 06 878-3121 <a href="mailto:hillary@hbshow.co.nz">hillary@hbshow.co.nz</a>		
<b>Masterton A&amp;P Association, Box 40, MASTERTON 5840</b>		
<b><u>President:</u></b> Guy Williams, RD 10, Masterton Ph 06 372 2822		
<b><u>Vice President:</u></b> Allan Williams, RD 1, Carterton Ph 06 377 5918		
<b><u>Secretary:</u></b> Ally O'Neill; Ph 06 378-6247, Fx 06 377-7112; <a href="mailto:mastertona-p@wise.net.nz">mastertona-p@wise.net.nz</a>		
<b>Poverty Bay A&amp;P Association, Box 2186, GISBORNE 4010</b>		
<b><u>President:</u></b> Ian Graham Ph 06 868-7110; <a href="mailto:ian.graham@live.com">ian.graham@live.com</a>		
<b><u>Vice President:</u></b> Geordie Witters 06 868-9142; <a href="mailto:gmwitters@xtra.co.nz">gmwitters@xtra.co.nz</a>		
<b><u>Event Manager:</u></b> Derek Allan Ph 06 868-6084; Fx 06 868-8011; <a href="mailto:info@gisborneshow.co.nz">info@gisborneshow.co.nz</a>		
<b>Wairarapa A&amp;P Society, PO Box 16, CARTERTON 5743</b>		
<b><u>President:</u></b> Melvin Pike, Chester Road, Carterton. Ph 06 379-5942		
<b><u>Vice President:</u></b> Pam Fitzgerald; Ph 06 379-7433; <a href="mailto:pam.fitz@xtra.co.nz">pam.fitz@xtra.co.nz</a>		
<b><u>Secretary/Treasurer:</u></b> Ray Beale; Ph 06 379-8124, Fx 06 379-8134; <a href="mailto:wairarapa_agpast.society@xtra.co.nz">wairarapa_agpast.society@xtra.co.nz</a>		
<b>Wairoa A&amp;P Association, Box 313, WAIROA 4160</b>		
<b><u>President:</u></b> Raewyn Foot; Ph 06 838-8919; <a href="mailto:president@wairoashow.co.nz">president@wairoashow.co.nz</a>		
<b><u>Vice President:</u></b> Ian Denton; Ph 06 838-7007		
<b><u>Secretary:</u></b> John Woodroffe; Ph 838-3163; <a href="mailto:showsecretary@wairoa.co.nz">showsecretary@wairoa.co.nz</a>		
<b>NZ National Horse &amp; Pony Show, 17 Merlot Drive, Oaklands, NAPIER 4112</b>		
<b><u>President:</u></b> Shawn Hawkins Ph 06-3235355; <a href="mailto:hawk@xtra.co.nz">hawk@xtra.co.nz</a>		
<b><u>Secretary:</u></b> Judith Buckeridge; Ph 06 844-6886, Fx 06 844-6886; <a href="mailto:j.buckeridge@xtra.co.nz">j.buckeridge@xtra.co.nz</a>		

# **EASTERN DISTRICT COUNCIL** **ROYAL AGRICULTURAL SOCIETY**

## **INFORMATION SHEET**

### **A & P SOCIETIES**

At the present time there are 7 A & P shows in the Eastern region:

Central Hawkes Bay	Dannevirke
Hawkes Bay	Masterton
Poverty Bay	Wairarapa
Wairoa	

### **ADDITIONAL**

NZ National Horse & Pony Show is also a fully contributing member within the District

### **BREED AND AFFILIATED SOCIETIES**

There are only a couple of affiliated societies of the RAS who have a secretary domiciled in the Eastern region, however all efforts should be made to encourage their attendance at any Eastern District Meetings. (The RAS Executive Officer will forward on all meeting notices)

### **COUNCIL**

Consists of people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

### **PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER**

Each is elected at the AGM.

### **MEETINGS**

Are set by the executive committee and generally are held -

- April/May (AGM)
- Other meetings as required.
  
- Generally the Eastern District Council meets on the same day as the Horse Stewards committee.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

### **ADMINISTRATION**

The administration of the district's responsibilities is undertaken by the District Secretary.

### **LEVIES**

At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

### **MEMBERSHIP**

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(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)



**WESTERN DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY OF NZ**  
 Secretary: Christine Hughes, Box 309, Stratford 4352  
 Phone: 06 765-6173 or 06 765-0567  
 Email: stratfordshow@xtra.co.nz

**RAS WESTERN DISTRICT EXECUTIVE COMMITTEE 2010/2011**

<b><u>Chair</u></b>	Diana Timms Pretoria Road RD4, PALMERSTON NORTH	Ph 06 362-7829 027 342 5477 <a href="mailto:ashbystud@ihug.co.nz">ashbystud@ihug.co.nz</a>
<b><u>Secretary / Treasurer (&amp; Councillor)</u></b>	Christine Hughes P O Box 309, STRATFORD 4352	Ph 06 765-0567 027 269 4163 <a href="mailto:stratfordshow@xtra.co.nz">stratfordshow@xtra.co.nz</a>
<b><u>Horse Chairman</u></b>	David Schumacher Warwick Road RD21, STRATFORD 4391	Ph 06 765-7632 <a href="mailto:aimee@xtra.co.nz">aimee@xtra.co.nz</a>
<b><u>Council</u></b>	Trevor Latimer Jervois Terrace RD20, LEVIN	Ph 06 368-5607 027 432 1939 <a href="mailto:gillandtrevl@slingshot.co.nz">gillandtrevl@slingshot.co.nz</a>
	John Lawrence 9 Pickwick Road, WANGANUI	Ph 06 348-9593 0274 785 001
	Gilbert Timms Pretoria Rd RD4, PALMERSTON NORTH	Ph 06 362 7829 027 348 3365 (G) <a href="mailto:ashbystud@ihug.co.nz">ashbystud@ihug.co.nz</a>
	Ivan Fredrickson Cheal Road RD23, STRATFORD 4393	Ph 06 764-8755 027 483 9237 <a href="mailto:sentinalstud@xtra.co.nz">sentinalstud@xtra.co.nz</a>
	Ian McCaul Kairau Road RD3, NEW PLYMOUTH	Ph 06 754-8937 <a href="mailto:macandmary@farmside.co.nz">macandmary@farmside.co.nz</a>
	Richard Gibson PO Box 14128, LONGBURN	Ph 06 353-6933 021 881 303 <a href="mailto:richardgibson@xtra.co.nz">richardgibson@xtra.co.nz</a>
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	Peter Gibbons PO Box 220, RONGOTEA	06 329-7765 0274 493 067 <a href="mailto:petergibbons@xtra.co.nz">petergibbons@xtra.co.nz</a>
<b><u>Vice Chair</u></b>	Maxine Mulligan 672 Watershed Road RD10, PALMERSTON NORTH 4470	Ph 06 326-8420 027 274 8504 <a href="mailto:maxine.mulligan@xtra.co.nz">maxine.mulligan@xtra.co.nz</a>
<b><u>Measuring &amp; Forbidden Substance</u></b>	John Wall Ngahere RD9, PALMERSTON NORTH	Ph 06 329-3743 <a href="mailto:jwall@xtra.co.nz">jwall@xtra.co.nz</a>
<b><u>Judge's Co- ordinator</u></b>	Alan Windle 20 Sheehen Street, SHANNON	Ph 06 362-7182 027 415 7512

**WESTERN DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY**  
**INFORMATION SHEET**

**A & P SOCIETIES**

At the present time there are 10 A & P shows in the Western region:

Manawatu	Wanganui
Waverley	Egmont
Stratford	Feilding
Taranaki	Horowhenua
Taihape	Waimarino

**ADDITIONAL**

Taranaki Horse & Pony All Breeds Show is also a fully contributing member within the District

**BREED AND AFFILIATED SOCIETIES**

There are several affiliated societies of the RAS who have a secretary domiciled in the Western region and all efforts should be made to encourage their attendance at any Western District Meetings. (The RAS Executive Officer will forward on all meeting notices)

**COUNCIL**

Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

**PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER**

Each is elected at the AGM.

**MEETINGS**

Are set by the executive committee and generally are held -

- April/May (AGM)
- October
- Other meetings as required.
  
- Generally the Western District Council meets on the same day as the Horse Stewards committee.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

**ADMINISTRATION**

The administration of the district's responsibilities is undertaken by the District Secretary.

**LEVIES**

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**MEMBERSHIP**

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(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)

**Section 3 – RAS District Information – August 2010**

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**CENTRAL DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY OF NZ**  
 Secretary: Sandra Curd, Wattlslea, RD2, Ashburton 7772  
 Phone: 03 302-4754 Fax 03 302-4565  
 Email: curd@xtra.co.nz

**RAS CENTRAL DISTRICT EXECUTIVE COMMITTEE 2010/2011**

<b><u>Chairperson</u></b>	Shirley Sheed 12 Tancred Street, GERALDINE 7930	Ph & Fax 03 693-9372 027 282 8149 03 693-9727 (wk)
<b><u>Secretary /Treasurer</u></b>	Sandra Curd Wattlslea RD2, ASHBURTON 7772	Ph 03 302-4754, Fx 03 302-4656 027 324 5635 <a href="mailto:curd@xtra.co.nz">curd@xtra.co.nz</a>
<b><u>Vice Chairman</u></b> )	Peter Gilbert Pole Road RD6, ASHBURTON 7776	Ph 03 302-4771, Fx 03 302-4773 0274 356 334 <a href="mailto:glenalla@slingshot.co.nz">glenalla@slingshot.co.nz</a>
<b><u>Council</u></b>	Tom Burrows 1821 North Eyre Road RD5, RANGIORA	Ph 03 312-5982 Fx 03 312-5983 <a href="mailto:eudunda.ram@xtra.co.nz">eudunda.ram@xtra.co.nz</a>
	Mark Fleming Irwell RD3, LEESTON 7683	Ph & Fax 03 329-1627 027 298 0731 <a href="mailto:willowleatud@xtra.co.nz">willowleatud@xtra.co.nz</a>
	Peter Gardner 166 Amberley Beach Road RD1, AMBERLEY 7481	Ph 06 314-8836, Fx 03 314-8926 027 217 9550 <a href="mailto:colensoangus@xtra.co.nz">colensoangus@xtra.co.nz</a>
	Duncan McArthur 4 Grange Settlement Road TEMUKA 7920	0274 332 198
	Nicky Hutchinson Reids Hill, Little River, BANKS PENINSULA 7591	Ph 03 325-1045, Fx 03 325-1047 021 060 9607 <a href="mailto:reidshill@xtra.co.nz">reidshill@xtra.co.nz</a>
	David Jackson PO Box 96 HOKITIKA	Ph 03 755-6891 021 0292 5236 <a href="mailto:dalesley@clear.net.nz">dalesley@clear.net.nz</a>
	Roger James Ardlui 106 Domain Road, SPRINGFIELD	Ph 03 318-4897, Fx 03 318-4894 0274 388 193 <a href="mailto:benrfj@ihug.co.nz">benrfj@ihug.co.nz</a>
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	Lyndon Morris Whiterock RD2, RANGIORA 7472	Ph & Fax 03 312-8706
(	Willie Ritchie 552 Taylor Road RD22, GERALDINE 7992	Ph & Fax 03 693-9193 027 278 9193
	Charles Ruddenklau RD9, WAIMATE 7979	Ph & Fax 03 689-8896 027 433 2725 <a href="mailto:renaissance@xtra.co.nz">renaissance@xtra.co.nz</a>
()	David Taylor 72 Harewood Road OXFORD	Ph 03 312-4344, Fx 03 312-4342 0274 806 251 <a href="mailto:dtt1@xtra.co.nz">dtt1@xtra.co.nz</a>

**CENTRAL DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY**  
**INFORMATION SHEET**

### **A & P SOCIETIES**

At the present time there are 31 A & P shows in the Central region:

Amberley	Amuri (Rotherham)	Ashburton
Banks Peninsula	Buller	Canterbury
Cheviot	Courtenay	Duvachelle
Ellesmere	Flaxbourne	Golden Bay
Hawarden	Inangahua (Reefton)	Kaikoura
Mackenzie Highland	Malvern	Marlborough
Mayfield	Methven	Motueka
Murchison	Nelson	Northern (Rangiora)
Oxford	Rai Valley	South Westland (Whataroa)
Temuka & Geraldine	Timaru	Waimate
Westland (Hokitika)		

### **BREED AND AFFILIATED SOCIETIES**

There are only a few affiliated societies of the RAS who have a secretary domiciled in the Central region, however all efforts should be made to encourage their attendance at any Central District Meetings. (The RAS Executive Officer will forward on all meeting notices)

### **COUNCIL**

Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

### **PRESIDENT, VICE PRESIDENT**

Both are elected at the AGM.

### **SECRETARY/TREASURER**

The Central District Council presently contract out the above services and this contract is reviewed annually.

### **MEETINGS**

Are set by the executive committee and generally are held -

- February
- April (AGM)
- July/August
- December
- Other meetings as required.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

### **ADMINISTRATION**

The administration of the District's responsibilities is undertaken by the District Secretary.

### **LEVIES**

At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

### **MEMBERSHIP**

Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate. (Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)



**SOUTHERN DISTRICT COUNCIL  
ROYAL AGRICULTURAL SOCIETY OF NZ**

Secretary: Fiona Smeaton, Box 156, Mosgiel 9053

Phone: 03 489-3680

Email: wfsmeaton@xtra.co.nz

**RAS SOUTHERN DISTRICT EXECUTIVE COMMITTEE 2010/2011**

<b><u>Chairman</u></b>	Ian Tippett, Opio, 1RD, OTAUTAU 9689	Ph 03 225-7644, Fx 03 225-7204
<b><u>Secretary / Treasurer</u></b>	Fiona Smeaton PO Box 156 MOSGIEL 9053	Ph 03 489-3680, 027 489 7509 <a href="mailto:wfsmeaton@xtra.co.nz">wfsmeaton@xtra.co.nz</a>
<b><u>Vice Chairman</u></b>	Noel Riddell 12 Whitestone Crescent Weston, NORTH OTAGO	Ph 03 434-5964,
<b><u>Council</u></b>	K Allison Church Road RD1, OUTRAM	Ph 03 486-2332 027 245 8613 <a href="mailto:amandaa@tekotago.ac.nz">amandaa@tekotago.ac.nz</a>
	C & C Bell 250 Longbush South Road Rimu, RD1, INVERCARGILL	Ph 03 230-4731, Fx 03 230-4731 <a href="mailto:cacfbell@woosh.co.nz">cacfbell@woosh.co.nz</a>
	J Cook Gilmore Road RD3, CROMWELL 9522	Ph 03 445-3238, 027 212 6897
	N Clarke Patearoa-Waipiaata Road RD4, RANFURLY	Ph 03 208-8248
	M Dickie 1571 Waimea Valley RD, Mandeville, R D 6 GORE	Ph 03 2088 248
	D Drinnan 2RD, MILTON	Ph 03 417-8167
	N Hamilton Forest Hill RD1, WINTON	Ph 03 236-8072, Fx 03 236-8072 <a href="mailto:n.hamilton@xtra.co.nz">n.hamilton@xtra.co.nz</a>
	A Hammond 83 Eglinton Street WINTON	Ph 03 236-9731 027 220 1825
	Fe Howie 610 Wanaka Luggate Highway RD2, WANAKA 9192	Ph 03 443-9045, Fx 03 443-9025 <a href="mailto:f.j.howie@xtra.co.nz">f.j.howie@xtra.co.nz</a>
	G Howie 36B Burns Street MILTON	Ph 03 417-4234,
	J Kelly 25 Twin Mill Road, Romahapa, R D 1 BALCLUTHA	Ph 03 412 8004 <a href="mailto:j_n_kelly@hotmail.com">j_n_kelly@hotmail.com</a>
	K Keenan Glassford Road, R D 2 OAMAKAU	Ph 03 445 4216 Fx 03 445 4218 Mobile 021 900 188 <a href="mailto:kelly.keenan@ravensdown.co.nz">kelly.keenan@ravensdown.co.nz</a>

<b>Council Continued</b>	D Kennedy 662 Gladfield Road RD3 OTAUTAU	Ph 03 225-8247 <a href="mailto:ddkennedy@woosh.co.nz">ddkennedy@woosh.co.nz</a>
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	B Macdonald Oreti RD3, WINTON	03 236-2736 <a href="mailto:barry.M.oreti@xtra.co.nz">barry.M.oreti@xtra.co.nz</a>
	K McKenzie 121 Drysdale Road Myross Bush, RD2, INVERCARGILL	Ph 03 486-2232 027 245 8613
	J Millar Rimu RD11, INVERCARGILL	Ph 03 230-4636, Fx 03 230-4636
	J Mitchell Tuturau 4RD, GORE	Ph 03 206-4517, Fx 03 206-4517
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<b>(Telford Representative)</b>	G Moffat Newfield, R D 3 BALCLUTHA	Ph 03 415-7473
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	J Robins Tudor Park Ryal Bush 6RD, INVERCARGILL 9876	Ph 03 221-7150, Fx 03 221-7150 <a href="mailto:tudorparksouth@hotmail.com">tudorparksouth@hotmail.com</a>
	L Templeton 175 Mt Stoker Road RD3, MIDDLEMARCH 9598	Ph 03 464-3005 <a href="mailto:templeton_therocks@xtra.co.nz">templeton_therocks@xtra.co.nz</a>
	M Smith 64 Level Street Dipton SOUTHLAND	Ph 03 248-5022 <a href="mailto:southtrees@xtra.co.nz">southtrees@xtra.co.nz</a>
	D Stringer Wendon Valley Road, R D 3 GORE	Ph/Fax 03 207 2895 <a href="mailto:gay@kowai-angus.co.nz">gay@kowai-angus.co.nz</a>
	B Woodhead 789 Remote Road Lovells Flat RD2, MILTON	Ph 03 417-4733, Fx 03 417-4734 <a href="mailto:sbwoodhead@farmside.co.nz">sbwoodhead@farmside.co.nz</a>

**SOUTHERN DISTRICT COUNCIL**  
**ROYAL AGRICULTURAL SOCIETY**  
**INFORMATION SHEET**

**A & P SOCIETIES**

At the present time there are 19 A & P shows in the Southern region:

Blueskin	Central Otago	Gore
Lake County	Maniototo	Mt Benger
North Otago	Otago Peninsula	Otago/Taieri
Palmerston/Waihermo	South Otago	Southland
Strath Taieri	Tokomairiro	Upper Clutha
Waiiau	West Otago	Winton
Wyndham		

**BREED AND AFFILIATED SOCIETIES**

There are only a few affiliated societies of the RAS who have a secretary domiciled in the Southern region, however all efforts should be made to encourage their attendance at any Southern District Meetings. (The RAS Executive Officer will forward on all meeting notices)

**COUNCIL**

Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

**PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER**

Each is elected at the AGM.

**MEETINGS**

Are set by the executive committee and generally are held -

- April/May (AGM)
- October
- Other meetings as required.
  
- Generally the Southern District Council meets on the same day as the Horse Stewards committee.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

**ADMINISTRATION**

The administration of the district's responsibilities is undertaken by the District Secretary.

**LEVIES**

At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

**MEMBERSHIP**

Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate.

(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)

## **RAS DISTRICT COUNCIL RESPONSIBILITIES**

- Organise at least one District Council Meeting and AGM, including preparation of meeting agendas, publishing and circulation of minutes.
- Co-ordinate with the RAS Executive Officer, the annual visit of the RAS Executive Officer at the AGM.
- Recommend that a meeting be held so that remits can be submitted by the District to the RAS Executive by 31 March.
- AGM must be held prior to 16 May. Recommend that time allowed at AGM to discuss remits as circulated nationally by the RAS Executive so all members have a good understanding before postal voting takes place.
- Forward copies of meeting agendas, dates and minutes to the Royal Agricultural Society.
- Maintain District Council budgets (both equestrian & general) and accounts, prepare annual accounts and balance sheet and forward copies of all to the RAS Executive Officer.
- Liaise with A&P Associations in District regarding show dates and contacts, and other matters related to the Society and forward any necessary changes to the RAS Executive Officer as they occur.
- Maintain a list of District show dates, at least two years in advance.
- Collect A&P and other levies on behalf of the Royal Agricultural Society.
- Co-ordinate equestrian matters for the District including drug testing, horse measuring, district judge's lists, judges' seminars etc. This will include maintaining a list of Horse Measuring Stands, Stewards and Drug Testing Stewards for the District, and holding Life Height Certificate information and Horse Leasing details. Forward all necessary information to the RAS Equestrian Co-ordinator as changes occur or as requested
- Distribute Royal Agricultural Society correspondence to A&P Associations in the district including rule changes, executive meeting minutes, promotional activities etc.
- Distribute Royal Agricultural Society materials for sale such as Judges Registers, Height certificates, Measuring Rule Books, and Wool Judging Cards etc.
- Liaise with the Royal Agricultural Society Executive regarding matters affecting the Society and/or its membership.
- Promote the Society's annual awards/competitions.
- Host and organise the Society's annual conference as applicable on a rotational basis.
- Abide by the Society's Rules, Regulations and By-laws and act in a manner that is congruent with these. (See copies of the Code of Conduct, District Chair & District Secretaries Responsibilities.)



# **CODE OF CONDUCT**

**November 2005**

This Code of Conduct was adopted by resolution of the RAS Executive  
on 24 November 2005

# Royal Agricultural Society of New Zealand

## CODE OF CONDUCT

### PART ONE: INTRODUCTION

This code of conduct provides guidance on the standards of behaviour that are expected from the RAS Executive and RAS Districts, and all other duly elected officers of the Society. All elected members are required to comply with the code. The code applies to elected members in their dealings with:

- each other
- all staff employed by the Society or its Districts
- the media
- the general public

The objective of the code is to enhance:

- The level of cooperation, support and understanding of the RAS, its delegated officials and District representatives and the roles each play in supporting the overall, unified direction of the organisation.
- the credibility, effectiveness and accountability of the RAS, its officials, affiliates and members.
- mutual trust, respect and tolerance between the elected members as a group and between the elected members and management and staff.

This code of conduct seeks to achieve its objectives by recording:

- an agreed statement of roles and responsibilities (recorded in Part Two of the code)
- agreed general principles of conduct (recorded in Part Three of the code)
- specific codes of conduct applying to particular circumstances or matters (also recorded in Part Three of the code).

Elected members are primarily accountable to electors of the organisation through the democratic process.

The code of conduct that follows is based on the following general principles of good governance:

- **Public interest:** Members should serve only the interests of the RAS as a whole and should never improperly confer an advantage or disadvantage on any individual or group.
- **Honesty and integrity:** Members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.

- **Objectivity:** Members should make decisions on merit including making appointments, awarding contracts, or recommending individuals for rewards or benefits. Elected members should also note that, once elected, their primary duty is to the interests of the RAS nationally, not only the District that elected them.
- **Accountability:** Members should be accountable for their actions and the manner in which they carry out their responsibilities.
- **Openness:** Members should be as open as possible about their actions and those of the RAS, and should be prepared to justify their actions.
- **Personal judgment:** Members can and will take account of the views of others, but should reach their own conclusions on the issues before them, and act in accordance with those conclusions.
- **Respect for others:** Members should promote equality by not discriminating unlawfully against any person and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation, or disability. They should respect the impartiality and integrity of the RAS staff.
- **Duty to uphold the law:** Members should uphold the law and on all occasions act in accordance with the trust placed in them.
- **Stewardship:** Members must ensure that the RAS uses resources prudently and for lawful purposes, and that the RAS and Districts maintain sufficient resources to meet the agreed mission, goals and objectives of the Society.
- **Leadership:** Members should promote and support these principles by example, and should always endeavour to act in the best interests of the A&P movement and RAS organization as a whole.

## **PART TWO: ROLES AND RESPONSIBILITIES**

This part of the code describes the roles and responsibilities of elected officers of the RAS, the additional roles of the President and Vice President, the Executive Committee, RAS Chairpersons and the role of the Chief Executive.

### **Elected Members**

Elected members, acting as RAS officials, are responsible for:

- The development and adoption of RAS policy.
- Monitoring the performance of the RAS against its stated objectives and policies.
- Prudent stewardship of RAS resources.
- Employment of the Chief Executive.
- Representing the interests of the Ordinary Members of the RAS. (On election, the members' first responsibility is to the RAS as a whole.)

Unless otherwise provided by the Constitution, or in standing orders, the RAS and its Districts and other RAS committees can only act by majority decisions at meetings. Each member has one vote. Any individual member (including the President) has no authority to act on behalf of the RAS unless the RAS Executive has expressly delegated such authority.

## **President**

The President is elected by the membership as a whole and as one of the elected members shares the same responsibilities as other members of Society. The President also has the following roles as:

- Presiding member at Executive meetings. The President is responsible for ensuring the orderly conduct of business during meetings (as determined in standing orders);
- Advocate on behalf of the RAS. This role may involve promoting the RAS and representing its interests. Such advocacy will be most effective where it is carried out with the knowledge and support of the Executive;
- Ceremonial head of the Royal Agricultural Society.
- Providing leadership and feedback to other elected members on teamwork and chairmanship of committees; and to the Executive Officer and other RAS staff.

The President must follow the same rules as other elected members about making public statements and committing the RAS to a particular course of action, unless acting in accordance with the rules for media contact on behalf of the RAS under a delegation of authority from the Executive.

## **Vice President**

The Vice President exercises the same roles as other elected members and, if the President is absent or incapacitated, the Vice President must perform all of the responsibilities and duties, and may exercise the powers of the President (as summarised above).

## **Executive**

The RAS Executive is charged with the responsibility of assisting the President and Vice President to oversee the mission, goals and objectives of the RAS and to act in accordance with this Code of Conduct. The Executive is expected to support the decisions made by the Executive team through the democratic process and to act in accordance with this Code of Conduct and in a manner befitting the status of their position.

## **Committee Chairpersons and other Elected Officials**

A committee chairperson presides over all meetings of the committee, ensuring that the committee acts within the powers delegated by RAS, and as set out in the Constitution. A committee chairperson or other Elected Official of the RAS may be called on to act as spokesperson on a particular issue and when called upon to do so, should reflect the official views of the RAS. Other Elected Officials must act in accordance with this Code of Conduct and in a manner befitting the status of their position. The committee chairpersons and other elected officials are expected to support the decisions made by the RAS through the democratic process and to act accordingly.

### **Executive Officer**

The Executive in accordance with rule 30 of the RAS Constitution appoints the Executive Officer. The Executive Officer is responsible for implementing and managing the RAS and RAS Executive's policies and objectives within the budgetary constraints established by the Executive, including:

- Implementing the decisions of the Executive
- Providing advice to the Executive and RAS members and affiliates

- Ensuring that all responsibilities, duties and powers delegated to the Executive Officer or to any person employed by the RAS/Executive Officer, are properly performed or exercised
- Managing the activities of the RAS effectively and efficiently
- Maintaining systems to enable effective planning and accurate reporting of the financial performance of the RAS

### **PART THREE: RELATIONSHIPS AND BEHAVIOURS**

This part of the code sets out the agreed standards of behaviour.

#### **Relationships with others**

Any organization, to be effective, requires mutual respect between members. The effective performance of the RAS also requires a high level of cooperation and mutual respect between elected officials, RAS members and staff. With this in mind elected officials and members of the RAS will conduct their dealings with each other in ways that:

- maintains member confidence in the office to which they have been elected.
- are open and honest.
- focuses on issues rather than personalities.
- avoids offensive or abusive conduct.

In particular elected officials will:

- be entitled to be treated with respect and tolerance by their fellow elected officials and by staff
- act in good faith in the interests of the RAS.
- act in accordance with this code of conduct.
- ensure that they are aware of the obligations placed on them, be adequately prepared for meetings, including reading agendas and other relevant material prior to meetings and, where possible, asking questions relevant in advance.
- approach decision-making with an open mind taking into account only relevant considerations, and arriving at decisions based upon the individual merits of a matter, free from actual or perceived bias.
- treat each other with courtesy and respect (including the avoidance of offensive or abusive conduct towards other elected officials, members and employees)
- not do anything which compromises, or could be seen as compromising, the impartiality of an employee.
- avoid publicly criticising the RAS Executive, other elected officials and any employees in any way, but especially in ways that reflect on the competence and integrity of the employee.

### **Relationship with the wider Membership**

Effective decision-making depends on productive relationships between elected officials and the wider RAS membership.

Individual members should be accorded with respect in their dealings with the RAS and its elected officials, have their concerns listened to, and deliberated on an appropriate manner.

### **Contact with the Media**

From time to time the RAS or its elected officials are asked to make comment to the media. This part of the code deals with the rights and duties of the RAS Executive or elected officials and staff when speaking to the media on behalf of RAS, or in their own right.

The following rules apply for media contact on behalf of the RAS:

- the President is the first point of contact for the official view on any issue. Where the President is absent, any matters will be referred to the Vice President or relevant committee chairperson.
- the President may refer any matter to the relevant committee chairperson or to the Executive Officer for their comment.
- no other member may comment officially on behalf of the RAS without having first obtained the approval of the President or Executive Officer.

Elected officials are free to express a personal view in the media, at any time, provided the following rules are observed:

- media comments must not state or imply that they represent the views of the RAS.
- where an elected official is making a statement that is contrary to a RAS Executive or membership decision or RAS policy, the elected official must not state or imply that his or her statements represent a majority view.
- media comments must observe the other requirements of the code of conduct, e.g. not disclose confidential information, or compromise the impartiality or integrity of staff.

### **Confidential Information**

In the course of their duties, elected officials may occasionally receive information that may need to be treated as confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or member organisation.

Elected officials must not use or disclose confidential information for any purpose other than the purpose for which the information was supplied to the elected official.

Elected officials should be aware that failure to observe these provisions will impede the performance of RAS by inhibiting information flows and undermining membership confidence in the RAS and its Executive.

### **Conflicts of Interest**

Elected officials must be careful that they maintain a clear separation between their personal interests and their duties as an elected member. This is to ensure that people who fill positions of authority carry on their duties free from bias (whether real or perceived).

If an elected official is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the President or Executive Officer immediately.

### **Standing Orders**

Elected officials must adhere to the RAS meeting standing orders.

### **Ethics**

The RAS seeks to promote the highest standard of ethical conduct amongst its elected officials and members. Accordingly, elected officials will:

- claim only for legitimate expenses as laid down by the Executive as policy and as per the policy manual.
- not influence or attempt to influence, any other elected official or RAS employee to take actions that may benefit the member, or the member's family or business interests.
- not use RAS resources for personal business
- not solicit, demand, or request any gift, reward or benefit by virtue of their position.
- notify the Executive Officer if any gifts are accepted.

### **PART FOUR: COMPLIANCE AND REVIEW**

This part deals with ensuring that elected officials adhere to the code of conduct and mechanisms for the review of the code of conduct.

#### **Compliance**

Elected officials must note that they are bound to comply with the provisions of this code of conduct and as such, will be asked to sign a document to this effect.

#### **Procedure Regarding Alleged Breaches**

The President and RAS Executive Committee will monitor compliance. All alleged breaches of the code would be reported to that committee, via the President or Executive Officer or any other RAS Executive Member. (If the President or Executive Officer is the subject of the allegation, the allegation is to be made via the Vice President). Any allegation of a breach of a code of this code of conduct must be in writing, must make a specific allegation of a breach of the code of conduct, and must provide corroborating evidence.

The Executive committee will investigate the alleged breach. Before beginning any investigation, the Executive committee will notify the elected official(s) involved in writing of the complaint and explaining when and how they will get the opportunity to put their version of events. Both the person making the allegation and the person the subject of the allegation have the right (under natural justice) to appear before the Executive Committee and to be heard in a fair and impartial manner.

### **Responses to Breaches of the Code**

The exact nature of the action the Executive Committee may take depends on the nature of the breach and whether there are statutory provisions dealing with the breach. Action may include and is not limited to:

- formal censure
- removal/dismissal of the elected official from their position and/or other representative type bodies.

### **Review**

Once adopted, a code of conduct continues in force until amended by the Executive. The code can be amended at any time but cannot be revoked unless replaced with another code. Amendments to the code of the conduct require a resolution supported by 75 percent or more of the members of the Executive present and voting thereon.

## **DISTRICT CHAIRPERSON ~ ROLES & RESPONSIBILITIES**

### **KEY OBJECTIVES:**

1. The primary role of the District Chair is to oversee the role and function of the District (through and in conjunction with the District Secretary) and to ensure the co-ordination of the District activities of the RAS.
2. The role of RAS Districts is to provide communication and liaison between the RAS National Executive and the RAS members residing in the District.
3. The RAS District is an extension of the RAS and the key purpose is to encourage greater participation of Members residing in the District in order to promote, motivate and support the development of rural NZ by assisting District members to achieve their objectives.
4. The RAS District's key function is to provide forums for communication between A&P Assns, Breed Societies and other relevant agricultural organizations within a region that allow the exchange of useful information.

### **The District Chair is responsible for ensuring the following functions are carried out in/by the District:**

- The administration of District matters as carried out by the District Secretary (see the Roles and Responsibilities of the District Secretary) in an efficient and timely manner.
- Chairing meetings in an appropriate manner and in line with the attached RAS Meeting Standing Orders, and ensuring all District meetings are handled in this manner.
- Holding a minimum of two District Meetings, plus the District AGM, and making sure these are organised, a meeting agenda is prepared, published and circulated, and the minutes of the meeting are also published and circulated. (NB: These meetings should focus on matters of importance to shows and showing in the District. Guest speakers should be invited to the meetings and the aim is to provide a 'learning experience' for those who attend.)
- Holding a District AGM, along the lines of a mini conference.
- Holding a District 'Remit' Meeting so all relevant remits are discussed by delegates of the A&Ps in the District prior to the RAS Conference.
- Seeing that the District takes its turn (on a rotational basis with other Districts) to host and organise the Society's annual conference.
- The District operation, coordination and promotion of RAS Competitions
- Holding relevant District competitions such as a 'Best Show'; 'Best RAS supporting Show' etc
- Promotion for and of the District – such as ensuring news releases about District activities are issued through the District secretary etc.

### **The District Chair is expected to:**

- Abide by the Society's Rules, Regulations and By-laws and act in a manner that is congruent with these.
- While in the official position as Chair of a District, the Chair is expected to support the RAS, its Executive and the policy's as agreed and passed at the annual conference and at all times act in a manner that is congruent with the policies and objectives of the Society.
- Liaise with the RAS Executive regarding matters affecting the Society and/or its membership, including attendance as District Chair to meetings with the RAS Executive (or representatives) twice yearly .
- Act in accordance with the Society's code of conduct – including acting with integrity, accountability, credibility, have the ability to move away from personality problems and be fair and honest in all decisions.

## **DISTRICT SECRETARY ROLES & RESPONSIBILITIES**

### **KEY OBJECTIVES:**

1. The role of RAS Districts is to provide communication and liaison between the RAS national executive and the RAS members residing in the District.
2. The RAS District is an extension of the RAS and the key purpose is to encourage greater participation of Members residing in the District in order to promote, motivate and support the development of rural NZ by assisting District members to achieve their objectives.
3. The RAS District's key function is to provide forums for communication between A&P Assns, Breed Societies and other relevant agricultural organizations within a region that allow the exchange of useful information.

### **DISTRICT ADMINISTRATION**

- Deal with all enquiries related to the affair of the District and matters occurring in the District in the first instance
- Operates RAS administration for Districts (e.g. Maintain a list of district show dates and A&P contacts, at least two years in advance; RAS Judges Lists, Measuring stewards, membership database etc.) utilising the RAS database website
- Maintain District accounts, collect A&P and other levies on behalf of the RAS; prepare annual accounts and balance sheet and forward a copy to the Society.
- Facilitate the networking of A&P Show secretaries/administrators including assistance with the training of the same including providing support for new secretaries – provide RAS info pack and set up buddy system
- Co-ordinate equestrian matters for the District including drug testing, horse measuring, judges' seminars etc. This will include maintaining a list of Horse Measuring Stands, Stewards and Drug Testing Stewards for the District, and holding Life Height Certificate information and Horse Leasing details and the co-ordination of District judges' lists.
- Distribute Royal Agricultural Society correspondence to A&P Assns. in the District including rule changes, Executive Meeting minutes, promotional activities etc. as required.
- Collects District information such as examples of contracts, examples of job descriptions, constitutions and bylaws etc and share these as required locally and nationally
- Links with Sister Show exchanges and Youth Council (ultimately)
- Liaise with the Royal Agricultural Society Executive regarding matters affecting the Society and/or its membership, including District Chair and Secretary to meet with RAS Executive (or representatives) twice yearly.

### **COORDINATION OF DISTRICT ACTIVITIES**

- Operate, coordinate and promote RAS Competitions – act as or are responsible for District convenors to ensure entrants are obtained and competitions held in their District, including the NZ Young Rural Achiever Award, Junior Judging Competitions etc. as required.
- Hold District competitions such a 'Best Show'; Best RAS supporting Show
- Conduct the PR functions for the District – issue news releases about District activities etc

## **DISTRICT MEETINGS**

- Organise a minimum of two District Meetings, plus the District AGM, including preparation of meeting agendas, publishing and circulation of minutes. Note:
- The majority of business on the meeting agendas should focus on matters of importance to shows and showing in the District. Guest speakers should be invited to the meetings to ensure these provide a 'learning experience' for those who attend.
- Hold a District AGM, along the lines of a mini conference.
- Collect and circulate remits from the District in time for the District AGM including arranging and holding a 'Remit' Meeting prior to conference so all relevant remits are discussed.
- Forward copies of meeting agendas, dates and minutes to the Royal Agricultural Society.
- Host and organise the Society's annual conference on a rotational basis.

## **GENERAL**

- Abide by the Society's Rules, Regulations and By-laws and act in a manner that is congruent with these.
- Act in accordance with the Society's code of conduct – including acting with integrity, accountability, credibility, have the ability to move away from personality problems and be fair and honest in all decisions.
- Other activities and duties as may be required

## **Additional Notes:**

The RAS is responsible for organisational development and strategic planning. The RAS will support the Districts by:

- Establishing a national website and database that can be accessed and changed by District personnel
- Developing guidelines and support for District operations
- Implementing a suitable rewards scheme to assist with the promotion of RAS competitions and events to encourage greater member participation (e.g. Prize money or tickets to Sydney Show etc) for A&Ps who nominate overall winners for RAS competitions
- Conducting national promotional activity as the budget allows.
- Hosting and operating - at a national level – suitable RAS Royal Shows/Events and Competitions
- Providing the national rules, regulations etc
- Coordinating Sister Shows and RAS Youth Council (initially)

## **ROYAL AGRICULTURAL SOCIETY OF NZ - AFFILIATED BREED AND KINDRED SOCIETIES @ AUGUST 10**

Alpaca Association of NZ Inc	Mary-Ann Pruden	PO Box 6348 Upper Riccarton Christchurch	03 341-5242	secretary@alpaca.org.nz
Andalusian Horse Association of NZ	Linda McLachlan Cassandra Shepherd	50 Gordon's Valley Rd, RD2, TIMARU	03 686 4941	lochsley@ihug.co.nz
Anglo Nubian Breed Society Of NZ	Sally Yearbury	803 Papakura Clevedon Rd RD2 PAPAKURA 2582	09 296-6268	casscde@gmail.com
Aust. Lowline - Lowline Promotion Group (NI)	G & D Guthrie	Maungakawa, RD4, CAMBRIDGE	07 827-7113	trgaho-3@xtra.co.nz
Aust. Lowline - Lowline Promotion Group (SI)	C & K Herbert	729 Methven Highway, RD6, ASHBURTON	03 302-4964	gguthrie@xtra.co.nz
Austrlalia NZ Blonde d'Aquitaine Society	Tania Roberts	Shellrock, RD3, AMBERLEY	03 314-6992	chrisjherbert@xtra.co.nz
Belgian Blue Cattle Society	Barbara Allen	Box 4139, NEW PLYMOUTH	06 756-6354	belgianblueorg@xtra.co.nz
Black & Coloured Sheep Association	Janet Andrews	Box 52, DUVAUCHELLE	03 304-5090	allenrabj@xtra.co.nz
Brown Swiss Cattle Breeders Association of NZ	Debbie Hewitt	PO Box 226, INGLEWOOD	06 756-8089	stevejanet@xtra.co.nz
Canterbury Horse & Pony Breeders Society	Murray Meads	465 Bush Road, OXFORD 7495	03 312-4243	debbiehewitt@clear.net.nz
Charolias Breeders NZ Inc	Judith Pascoe	Box 503, FEILDING	06 323-4484	pbb@beefbreeders.co.nz
Cheviot Sheep Society	Paul Stroobant	Creyke Road, RD1, DARFIELD	03 318-8260	jcpascoe@xtra.co.nz
Clydesdale Horse Society	Gloriann Mullen	173 Inland Road, HELENSVILLE 0875	09 420-4919	kkstudio@xtra.co.nz
Connemara Pony Society of NZ Incorporated	Jenny Taylor	Irwell Rakaia Road RD2 Christchurch	03 325-3219	wembleybrook@scorch.co.nz
Dairy Breeds Federation	Robyn Snelgar	595 Ruakura Road, R D 6, Hamilton 3286 92A Takanini-Clevedon Road, Ardmore, RD2, PAPAKURA	07 8560731	jtaylor@jersey.org.nz
Dexter Cattle Society	Wendy Macpherson	183 Highway 56, RD7, PALMERSTON NORTH 4477	09 298-1789	steveandrobyn@xtra.co.nz
Donkey & Mule Society of NZ	Jill Hopping	Box 6146, WELLINGTON	06 329-9869	wendy.neal@xtra.co.nz
Equestrian Sports NZ	Kay Madden	262 Bennet Road, RD5, TAHMES COAST 3575	04 499-8994	nzef@nzequestrian.org.nz
Galloway Cattle Society	Gary Kennett	Box 13-030, TAURANGA	07 868-4799	j.hopping@xtra.co.nz
Gelbvieh Cattle Breeders Society	Heather Duxbury	579 Old Tai Tapu Road RD2 CHRISTCHURCH 7672	07 544-7167	gelbvieh@xtra.co.nz
Limousin Beef Breeders Society	Bob Douglas	218 Carrs Road, RD2, RANGIORA	(03) 329 6380	gmkenett@paradise.net.nz
Llama Association of Austrlasia - NZ Branch	Sue Penman	C/- PO Box 665, TIMARU	03 312-8090	b.h.llamas@clear.net.nz
Mohair NZ Inc		672 Glengarry Road, RD2, NAPIER 4182	03 688-4096	bdouglas@fedfarm.org.nz
Morgan Horse Association of NZ Ltd			06 839-5936	mhanz@okereru.co.nz

National Highland Register	Angus Morison	PO Box 523 Levin 5540	06 368-4599	morison5@maxnet.co.nz
National Miniature Horse Society Of NZ	Shelley Guy	PO Box 88 PUKEKOHE 2340 1071 Lower Styx Road Brooklands Christchurch 8083	07 826-3096	adaltastud@xtra.co.nz
New Zealand Pinto Horse Society Incorporated	Julie Pascoe		03 329-2245	julie@nzpinto.com
NZ Angus Association	Rob Wyllie	Box 503, FEILDING	06 323-4484	nzangus@beefbreeders.co.nz
NZ Arab Horse Breeders Society	Fiona McLachlan	PO Box 80, CUST 7444	03 312-5998	arabnewzealand@xtra.co.nz
NZ Ayrshire Association	Pam Allison	595 Ruakura Road RD6 Hamilton 3286	07 856-0816	pallison@ayrshire.org.nz
NZ Beef Shorthorn Association	Murray Meads	Box 503, FEILDING	06 323-4484	pbb@beefbreeders.co.nz
NZ Boer Goat Association	Geoff Muggeridge	3 Ngaroto Road, RD3, OHAUPO	07 871-8202	sovereignridge@xtra.co.nz
NZ Carriage Driving Society	H.L Hulme-Moir	Postal Delivery Centre, Ormond, GISBORNE 4035 C/- Nelson A&P Assn, box 3062, Richmond, NELSON		lachie@xtra.co.nz
NZ Charolais Cattle Society	Liz Harvey		03 544-7181	charolais@charolias.org.nz
NZ Dairy Goat Breeders Association	Kath Barber	34 Matheson Road, RD4, HIKURANGI 0184	09 433-9647	kbarber@farmside.co.nz
NZ Golden Horse Society Incorporated	Chris Hamilton	321 Amreins Road, Taupaki, RD1, HENDERSON	09 810-8060	hamhome@xtra.co.nz
NZ Guernsey Cattle Breeders	Peter Marwood	RD6, TE AWAMUTU	07 824-6646	verwood@xtra.co.nz
NZ Hack & Pony Council	Diane Trillo	Box 13041, Hillcrest, HAMILTON 3251	07 856-0295	nzhackandpony@hotmail.com
NZ Hackney Society	Janice Riley	Yarramen Park, 2896 Tram Road, RD1, RANGIORA 7471		janicehackney@hotmail.com
NZ Hereford Association	Natalie Campbell	Box 503, FEILDING	06 323-4484	hereford@beefbreeders.co.nz
NZ Highland Cattle Society	Michelle Urquhart	72 Jackson Road, RD2, ROTORUA	07 332-3303	secretary@highlandcattle.org.nz
NZ Holstein Friesian Association	Cherilyn Watson	Box 9282, HAMILTON	07 839-9957	c.watson@nzhfa.org.nz
NZ Jersey Cattle Breeders	Jenny Taylor	595 Ruakura Road, R D 6, Hamilton 3286	07 856-0731	jtaylor@jersey.org.nz
NZ Kennel Club	Philip Lyth	Private Bag 50903, POIRIRUA	04 237-4489	nzkc@nzkc.org.nz
NZ Kune Kune Breeders Association	Teresa Browne	196 Tokorangi Road RD9 FEILDING 4779		secretary@kunekune.co.nz
NZ Lifestyle Highland Society	Greg Mudgway	PO Box 48149 Silverstream Upper Hutt	04 529-7462	greg@mcmoos.co.nz
NZ Llama Association	Peter Webster	RD2, KERIKERI 0295	09 407-7107	info@llamas.org.nz
NZ Maine Anjou Cattle Society	Gordon McLay	Westview Stud Otekura RD1 BALCLUTHA	03 415-8695	gjrcmclay@farmside.co.nz
NZ Milking Shorthorn Association	Gillian Alexander	628 Pakaraka Road, RD2, TIRAU	07 883-4780	gilly.alexander@xtra.co.nz
NZ Miniature Horse Society	Shona Milsom	1274 Paekakariki Hill Road, RD i, PORIRUA	(04) 239 9682	secretary@nzmha.co.nz

NZ Murray Grey Beef Cattle	Murray Meads	PO Box 503, FEILDING	06 323-4484	murraygreys@beefbreeders.co.nz
NZ Pig Breeders Association	Raewyn Frederickson	65 Kent Terrace, RD24, STRATFORD		raewyn.fred@xtra.co.nz
NZ Pinzgauer Society	Bridget Lowry	510 Glenkenich Road RD5 GORE	03 207-6747	southies@woosh.co.nz
NZ Red Poll Cattle Breeders	Anne McSweeney	146 Arundel-Belfield Road RD22 GERALDINE 7992 Swanmore, 435 Marshs Road, Halswell, CHCH 8025	03 693-8862	redpolls@slingshot.co.nz
NZ Riding Pony Society	Adrienne Wood		03 349-4612	adrienne@IJJ.co.nz
NZ Romney Sheep Breeders	Greg Burgess	Box 20 094, Bishopdale, CHRISTCHURCH	03 358-9412	nzsheep@clear.net.nz
NZ Salers Society	Cushla Murphy	Panikau Station RD3 Whangara GISBORNE	06-8622683	
NZ Sheep Breeders Association	Greg Burgess	Box 20-094, Bishopdale, CHRISTCHURCH	03 358-9412	nzsheep@clear.net.nz
NZ Sheep Dog Trial Association	Julia Tatum	Box 42, WAIPUKURAU 4242	06 856-6852	NZSDTA@xtra.co.nz
NZ Shetland Pony Breeders	Lesley Lewis	530 Marshlands Road, CHRISTCHURCH		lewises@xtra.co.nz
NZ Side Saddle Association	Judi Stewart	8 Jornard Terrace, Albany, AUCKLAND 0632		judi@nzsidesaddle.org.nz
NZ Southdown Sheep Society	Christine Ramsey	Box 231, FEILDING	06 323-4156	southdown@slingshot.co.nz
Perendale Sheep Society	Christine Roberts	9 Matai Place, OXFORD	03 312-4116	perendalenz@xtra.co.nz
Pony Breeders Society of NZ	Shelley Haig	Telegraph Road, RD1, DARFIELD	03 318-7107	s.haig@farmside.co.nz
Premier Dairy Goats NZ	Rellis Pope	Box 91, GERALDINE	03 439-5144	miprattley@yahoo.com
Purebred Holstein Friesian Society	Neville Turnbull	8 Fairfield Road, LEVIN	06 367-8089	nzphfs@paradise.net.nz
Purebred Jersey Breed Society	Christine Hughes	PO Box 117 Stratford 4352	06 765 4170	purebred.jerseys.nz@ihug.co.nz
Rare Breeds Conservation Society of NZ	John Earney	PO Box 20116, Bishopdale, CHRISTCHURCH 8030 370 Masterton-Stonvar Road, RD10, MASTERTON 5890	03 215-6986	rarebreeds@paradise.net.nz
Santa Gertrudis Breeders	Doug Morrison		06 370-3056	santa.gertrudis@xtra.co.nz
Simmental Cattle Breeders		PO Box 503, FEILDING	06 323-4484	simmentalnz@beefbreeders.co.nz
South Devon Cattle Society	Murray Meads	Box 503, FEILDING	06 323-4484	pbb@beefbreeders.co.nz
Welsh Black Cattle Breeders	N Smith	499 Ruakura Road, RD4, HAMILTON 3284	07 856-4840	ngsmith@ihug.co.nz
Welsh Pony & Cob Society	Zandra Cook	86 Dudley Road RD6 Inglewood TARANAKI 4386	06 756-8733	wpcsnz@xtra.co.nz