

**ROYAL AGRICULTURAL SOCIETY OF NEW ZEALAND INC.
 RULES AND REGULATIONS FOR A&P SHOWS
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The following Rules and Regulations are issued by the Royal Agricultural Society of New Zealand, for the governance and conduct of A & P Shows. Anywhere in these Rules for the word Society read Association if appropriate.

Royal Agricultural Society Rules and Regulations Reprinted 2008. Updated August 2009; August 2010

ADMINISTRATION

All Members of the Royal Agricultural Society and/or its Affiliated and Kindred Societies competing at Agricultural and Pastoral Shows or events and functions sanctioned by the Royal Agricultural Society, and competitors at affiliated Shows and events are expected to abide by the Rules. As Members, Affiliated and Kindred Societies and competitors are bound by the Constitution, Rules and Regulations of the Royal Agricultural Society and those of the particular host Affiliated Society or host Kindred Society.

PRIVACY ACT

1. The Association holds records of names, addresses and payment records of all members and exhibitors and will publish these (other than payment records) as necessary for media show reports, show results and other relevant publications unless otherwise advised. This information will also be shared with other affiliated associations.

HEALTH & SAFETY

2. The Association will not be responsible for any accident, loss or damage that may be caused to or suffered by an exhibit, or which may be caused directly or indirectly by any other exhibit, notwithstanding any alleged negligence on the part of any officer or servant of the Association, and it shall be a condition of entry that each exhibitor shall hold the Association indemnified against any claim in respect of any such accident, loss or damage caused by any exhibit of such exhibitors. By signing the entry form declaration, exhibitors accept the Association's conditions of entry and indemnify the Association under the provisions of the Health and Safety in Employment Act 1992 and subsequent amendments.
3. Each exhibitor must supervise and control their animals at all times and shall be liable for any hazards created or accidents, illness or damage caused by the action of themselves or their animals at the showgrounds. Exhibitors must comply with the appropriate animal legislation and the Health and Safety in Employment Act 1992 and subsequent amendments.
4. The Association reserves the right to order immediate removal from the Showgrounds, of any animal it considers unruly or unmanageable.
5. It is the Association's policy to see that all due care is taken to protect property and to protect and to keep in efficient order its own property, and to make provision for the protection of the property of others, but the Association shall not be liable to any person in case of loss or damage by reason of any defect, accident, negligence or neglect howsoever arising.
6. Persons occupying grandstands, buildings, other structures or other seating accommodation on the Showground do so at their own risk, and no claim shall be made against the Association in respect of any loss, or injury by reason of any defect of accident, or by reason of any act or omission whether negligent or otherwise, on the part of the Association or of any employee or agent of the Association or on the part of any other person.
7. Parking is entirely at the owners' own risk. Any vehicles parked will be on this condition and the Association accepts no responsibility for any loss, theft, injury or damage is attributed to any negligence on the part of the Association, its employees or stewards.

DISRUPTIVE OR UNACCEPTABLE BEHAVIOUR

8. Any exhibitor who interferes with or abuses a Judge or Officer of the Association whilst acting in their official capacity as such will be dealt with as may be deemed fitting by the Committee of the Host Association, and Stewards are instructed to report such occurrences promptly.
Gazette (200) 2010 - This Show supports the RAS 'Yellow Card' system, which will operate in the Equestrian Section of all RAS affiliated shows and will be offered for any inappropriate behaviour towards Show officials, Judges, fellow competitors or any other third party connected with the Show bringing the equestrian discipline into disrepute, or cases which are of a less serious nature to the above in accordance with the Conduct of Members, Owners, Lessees, Competitors and/or Exhibitors as provide in the RAS Equestrian Competitors and Judges Rulebook and rule 13 of the RAS Constitution." Implementation of the 'Yellow Card' will be in accordance of the RAS Rules that accompanied this Card, and full wording of the 'Yellow Card' system is available to view on the RAS website
9. Should any exhibitor, in the opinion of the Association, infringe any of these conditions and regulations, or refuse to comply with the directions of the Judges or Officials, all the exhibits of the exhibitor shall be disqualified, prize money forfeited, the exhibitors name shall not appear in the Official Prize List and the Association shall have the power to suspend such exhibitor from exhibiting at any exhibition during such period as it may think fit.
10. Should any person or firm be disqualified or suspended by another Association or affiliated organisation of the Royal Agricultural Society, the suspension or disqualification may also be applied by the affiliate organisations.
11. All persons admitted into any premises controlled by the Association shall be subject to the orders of the Committee and, in the event of misbehaviour on the part of anyone attending the Show, such person may be removed by order of the Association. This applies to any person whose conduct, either personal or as proprietor of a side-show, or exhibit, is a source of annoyance.

DISEASE CONTROL

T.B. STATUS [CATTLE, DEER & OTHER TB PRONE ANIMALS]

As per the current Biosecurity requirements:

12. No animal from a herd or farm under movement restrictions for TB or Brucellosis or distance control place notice, and cattle awaiting a bovine TB test result, and any replacement stock associated with such animals, shall be exhibited at an A&P Show, unless the following conditions are met:
13. Owners entering cattle must sign the relevant TB declaration printed on the entry form and submit a copy of the TB Test Receipt showing the whole herd or show cattle status with the entry form.
14. The Association reserves the right to inspect at random, any cattle for tattoos or identification to establish TB status.
15. No cattle from a herd with a suspended or infected TB status are to be exhibited at A&P shows.

16. For animals from Movement Restricted Areas –
(i) The owner will have to satisfy the requirements of the Movement Restricted Notice before animals can move off the property to the Show. Provided these requirements are met, the Animal Health Board cannot prevent these animals from being shown, however A&P Associations may choose not to accept such animals in the interests of other exhibitors.
17. For animals from Declared Movement Restricted Areas
(i) All Show animals over the age of three months are to be tested, and have a clear test, within 60 days prior to being moved to the Show.
18. For animals from Clear Herds from all other Test Management Areas:
All show animals must meet TB testing requirements (age eligibility and frequency of test) prior to acceptance in to any show.
19. All animals being exhibited at the Show including any participating in a hoof and hooks carcass competition come under the standard ASD regulations.
20. Completed TB Declaration cards MUST accompany all cattle and be available for inspections on request.

NB: As of 2010 - The TB status rules within the Admin Resource Manual need to comply with the current minimum standard TB free - Animal Health Board rules. The responsibility for updating this each year lies with the RAS Executive. Confirmation of existing rules or changes will be sent out to all A&P Show secretaries and applicable Breed Societies each year along with any other rule changes at that time.

21. All sheep entered in the Show must be from a flock currently accredited Brucellosis free. Brucellosis Accreditation Certificates must accompany entry forms. Any entries received without accreditation will be returned to the exhibitor. Entries will be accepted from ABF breeders with status being confirmed by Breed Societies.
22. No exhibit entered in the sheep classes will be allowed on the ground if infested with external parasites or suffering from foot rot.
23. The Association shall not be responsible for any loss or damage caused (inter alia) through disease or infection howsoever arising.
24. Each exhibitor shall be deemed to have guaranteed to the Association, by signature on their entry form, and have given warranty that each exhibit entered by him or brought upon the Showground, and every animal, bird, or other living thing brought by them onto the ground, is at the time of its entering upon the Showground free of any contagious or infectious disease.
25. Any exhibitor whose exhibit or animal that infringes this warranty shall be responsible to the Association, and to any other exhibitor who may suffer by reason of such breach. Should there be any reason to suspect that any exhibit is either diseased or dangerous, the Association shall have the right to refuse admission of such exhibit to the Showground or to remove the exhibit from the Showground at the expense of the exhibitor.

OBLIGATIONS OF ENTRY

26. Persons in charge of exhibits will be admitted free on production of an exhibitor's pass and they will be subject to the orders of the Association and its officers.
27. Entry forms must be filled in by the exhibitor or some person authorised by him or her, and the entries are made subject to all the Rules and Regulations of the RAS and Host Association and no entry will be received except on the express condition that the exhibitor will comply with and submit to the Rules of the Association in all respects. A copy of the Rules can be had at any time on application to the Secretary. Unsigned entry forms agreeing to these conditions will not be accepted.
28. Every exhibitor shall be deemed to have guaranteed the correctness of the contents of every certificate of entry submitted by him or her or on their behalf. Exhibits are accepted based on the faith of the correctness of the information contained on the entry form. Should this information be deemed to be incorrect or contain misstatement or mis-description, the exhibitor shall be subject to fine or penalty as the Committee may determine. The standard penalty for such an offence is a \$100 fine. Note: In respect of Dairy Goats, in any case where incorrect entries are made official points for national awards will not be recorded for goats owned by that breeder for that show, and where wrong entries are made at more than one show during a show season all points for that season will be disregarded.
29. All entries to be made on the official entry form available from the Secretary, duly signed and accompanied by entry fees. Fully completed entry forms must be deposited with the Secretary on or before the date set down in the Schedule. No entry will be considered valid unless these conditions are complied with.
30. All exhibitors aged 18 years and over MUST be members of the Association in their own name, to claim or use discounted entry fees. Discounted entry fees for Members of the Royal Agricultural Society of New Zealand is at the discretion of the Host Society.
31. No person who is in arrears with regard to fees or other show charges to any A&P Association shall be eligible to participate at this Association's Shows until such arrears are paid.
32. Entry fees will NOT be refunded except at the discretion of the Society. This applies even in the event of a class or classes being cancelled on the day, due to weather conditions or other reasons related to safety.
33. The Committee reserves the right to refuse or cancel any entry without adducing any reason for so doing.
34. In all classes for Stud Horses, Purebred Sheep, Beef and Dairy Cattle, Pigs, Alpacas, Llamas, Donkeys & Mules and Goats, animals must be registered with an affiliated Member of the RAS to be eligible to enter. The name of animal, date of birth, sire, dam, and Stud or Herd Book numbers and Breeder shall be given on Entry Form. If no Breeder's name is given it is assumed that the exhibitor is the breeder. (The owner of the dam of an animal at the date of mating shall be considered the breeder.) Proof of registration may be requested and must be produced upon request. The use of Prefixes for all Horses & Ponies must be that of the breeder.
35. In sheep, date of lambing (the date of birth can be omitted), shearing, name of Breeder and Flock Book number shall be given if required.

36. In the case of young cattle where the registered number of the animal is not yet available, the date of birth and the name of sire and dam must be given (i.e. they must be eligible for entry in the respective Herd Book.)

OWNERSHIP & LEASES

37. All entries must be made in the name of the bona-fide owner of the exhibits.
38. An exhibitor holding under lease a pure-bred animal or animals registered in a stud, Herd or Flock book of a recognised Breed Society, shall if the lease be duly registered with such Society in regular form, be deemed to be the owner of such animal or animals for the time being for Show purposes, but may be called upon to produce proof of registration of such lease. (In all horse classes, details of the lease, partnership and/or NZEF number is to be shown on the entry form.)

NB: As of 2010 all horse lease documents are processed directly through the RAS Head Office not the Districts.

39. In all classes, except progeny classes, and in classes which two or more animals are entered as one exhibit, the animals shall be the bona fide property of the exhibitor. In case such exhibitor is a firm, the animal or animals shall belong to the members of the firm jointly and not severally. Registered lessees of animals are permitted to enter such animals in their name if so desired.

SUBSTITUTION

40. Once entries are catalogued, changes cannot be made and cannot be penned, unless the error originates from actions of the Show administration. (Exhibitors must check their entry forms carefully.)
41. When an animal has been duly entered and catalogued in any class, substitution of an entry upon the production of a veterinarian's certificate and consent of the Association will be allowed only in the classes in which the original animal was entered.
42. No animal excepting those entered in the Catalogue, or as part of a Trade Display, will be allowed on the Showground.

CLASS RESTRICTIONS

43. Animals entered in Group or Special Classes must be entered in other classes for which they may be eligible. If an entry, which has to form part of a Group, cannot be produced for judging a replacement will be allowed for the entry in the Group only. Replacements must be notified to the Chief Steward of the section or the Secretary not less than twelve hours before judging.
44. The same animal cannot be entered in two classes except where the contrary is specified. (Exhibits competing in the Family and Group Classes are also eligible for other classes.)
45. All exhibits must be shown up to their respective ages. No two-year-old animal may be shown as a three-year-old animal, and no yearling may be shown in a two or three-year old class. This applies to all sections.
46. Stock that is not eligible for any of the Show classes, or stock that is for exhibition only, may be exhibited by paying the usual Entrance Fees. Certificates of Merit may be awarded, but no money prizes will be given unless specially granted by the Committee.

PROTESTS AND OBJECTIONS

47. The determination of a judge shall be final as between all competitors, unless an objection is made to any exhibit and allowed on the ground of disqualification.
48. The duly appointed member of the Committee, along with the Chief Stewards shall have, at their discretion, power to decide any dispute in their respective divisions after consultation with the Senior Stewards of the section involved, with the exception of regular protest and appeals.
49. All objections or protest must be made in writing within one hour of judging of the class in question, signed by the person making such complaint, and delivered to the Secretary. No protest will be received later than one hour after the completion of the judging.
50. The objector shall, at the time of making such objection, lodge the sum of \$50.00 which shall be refunded should the objection or protest be sustained.
51. Protests will be received without deposit from Judges only.
52. If the protest is lodged prior to Judging, the onus of proof will rest with the exhibitor. If the judging has already commenced, the onus of proof will be with the party protesting.
53. All protests will be decided as soon as practicable and the decision made shall be final.
54. If a prize-winner were afterwards disqualified, the Committee may, with or without the advice of the judge, decide whether the next animal on the list shall gain the prize.
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FORBIDDEN SUBSTANCES

57. Any animal may be tested for Drugs or Forbidden Substances at any Show under the By-Laws and Regulations adopted by the Royal Agricultural Society and the Procedures adopted by the FSJC.
58. Exhibitors or persons entering or competing at Shows and Events affiliated to the RAS shall be deemed to accept and be bound by these By-Laws Regulations and Procedures.

58(a) FORBIDDEN SUBSTANCES (Equestrian)

- 1) These rules shall apply to all equestrian events, including Donkey & Mule Sections, at all Shows and events held by A&P Shows and affiliates to the Royal Agricultural Society (RAS) and be binding on:-
 - a) All Shows and every other body having approved Shows on any of its programs and the Stewards Committee and Officers, Officials and Servants of every such Show or body. All persons working in or about any Show, Stable or associated with the management, care, control or superintendence of Show Horses, Ponies, Donkeys and Mules and their training, riding or driving.
 - b) All owners, exhibitors, riders, drivers and all persons entering or nominating any horses, ponies, donkeys, mules for any Show or Event whether such owners, trainers or persons in charge be resident in New Zealand or otherwise.

- c) If a conflict should occur when a competition or class is held under the jurisdiction of the New Zealand Equestrian Federation Rules and Regulations the NZEF Rules and Regulations shall take precedence. An official RAS Steward must carry out any testing for forbidden substances.
 - d) Every person who aids, abets, counsels or procures a breach of these rules and such person shall be liable to the same penalty as is provided for the actual breach.
 - e) Every person who so acts as to bring himself (herself) within the purview of these Rules.
- 2) FORBIDDEN SUBSTANCE JUDICIAL COMMITTEE (FSJC) means a subcommittee of the Horse Stewards Council appointed by that body to administer the rules related to the use of Drugs and Forbidden Substances at Shows and Events affiliated to the Royal Agricultural Society.
 - 3) DRUGS or FORBIDDEN SUBSTANCE means any substance capable of affecting the speed, stamina, courage or conduct of a horse, pony, donkey or mule by its action upon the central or peripheral nervous system or the cardio-vascular, respiratory, alimentary, digestive, muscoskeletal or urogenital systems.
 - 4) TEST STEWARD means a person approved by the Horse Stewards Council of the RAS to act and require that a horse, pony, donkey or mule is tested for Drugs or Forbidden Substances.
 - a) All Listed RAS Forbidden Substance Stewards and their Trainees must attend a Forbidden Substance Seminar at least once in every two-years beginning 1st August 2010. Failure to attend Seminars (unless a reasonable explanation is received by the National Convenor) will mean the Steward is removed from the current list.
 - 5) PERSON means any exhibitor, owners, lessee/lessor, rider, driver, or person in charge of any horse, pony, donkey or mule exhibited at a Show or event affiliated to the Royal Agricultural Society.
 - 6) a) From the time any horse, pony, donkey or mule enters the ground of any Show, measuring stand or event or competes in any class or event a test Steward shall have the powers to order:
 - i) that any person take and maintain possession of any horse, pony donkey or mule at any place for such period and under such conditions as the test Steward specifies:
and/or
 - ii) that the horse, pony, donkey or mule be examined and/or tested and/or have any sample taken there from including a sample of its urine and/or blood.
 - iii) That any horse selected for a drug test be held under supervision for a urine sample for a maximum of 1 hour after the drug testing procedure begins, thereafter a blood sample becomes mandatory.
 - b) Any such sample ordered to be taken shall as far as practicable be taken in accordance with the swabbing instructions or any other directions (if any) from the Horse Stewards Council or the FSJC in force at the time of the order.
 - c) Any such sample taken shall be sent to a laboratory for analysis of the sample.
 - d) Failure to comply with these rules or any swabbing instructions or any other directions shall not invalidate the analysis of any sample or any proceeding related thereto, if in the opinion of the FSJC or the Hearing Committee there has been substantial compliance with the Rules and/or any such swabbing instruction or other direction.

- e) Neither a Test Steward, nor the Forbidden Substances Judicial Committee, nor the Show, nor the Royal Agricultural Society, nor any person authorised by any of them to act under these Rules, nor any employee or agent of any of them shall be liable in damage to the Owner, Rider or Driver of any such horse, pony, donkey or mule or to any other person subject to these Rules at the time when the alleged cause of action arose by reason of the exercise of the powers conferred hereby or by any other Rule.
- 7) When any person presents a horse, pony, donkey or mule for competition, or at a measuring stand, which is found to have had administered to it or ingested by it any forbidden substance, that person and/or other person who was in charge of such horse, pony, donkey or mule at any relevant time, commits a breach of these rules unless he/she can satisfy the FSJC or Hearing Committee that he/she had taken all necessary precautions to prevent such administration or ingestion.
- 8) Every Person Responsible (PR) and Horse/Pony/Donkey who commits a breach of these rules and by-laws Section 55(a) shall be stood down immediately from showing or competing at any RAS affiliated show/event from the date of the positive analytical report has been served to the PR and the PR be liable to penalties unless otherwise specified:
- (a) A fine not exceeding \$10,000 and/or
 - (b) Disqualification of any horse/pony/donkey/mule/person from competing in Shows or events under the control of the RAS or its affiliates for a period not exceeding two (2) years.
 - (c) That when penalties are considered for a breach of these rules, the FSJC or the hearing committee may order the forfeiture of prize monies, ribbons, sashes, rosettes and trophies awarded at the event where the breach was committed.
 - (d) The FSJC or Hearing Committee may award costs against the Defendant
 - (e) A second offence of Horse, Pony, Donkey, Mule or Person may incur a disqualification from one (1) year to Life
 - (f) These penalties are in force for the time being but may be reviewed from time to time by the FSJC and confirmed by the Horse Stewards Council and approved by the Royal Agricultural Society Council.
 - (g) Where a breach of these Rules is committed, the Chairman of the Horse Stewards Council in consultation with the Convenor of the FSJC, may appoint a hearing committee of up to three persons to act and hear the charges. They shall decide if a breach has been committed and have the power to impose penalties and/or costs
 - (h) The FSJC may, at its discretion (or no less than three members there of), impose penalties and/or costs in the case of a guilty or no contest plea
 - (i) The Appeal process as detailed in the FSJC Procedures shall apply
 - (j) That the publication of the decision where penalties have been imposed will be mandatory unless ordered otherwise.
 - (k) Test results may be published as directed by the Convenor of the FSJC stating the result of the test and the name of the Horse, Pony, Donkey or Mule tested.

- 9) Every person is an accessory after the fact to a breach of these Rules who, knowing any person to have been a party to or have committed a breach of these Rules receives, comforts, or assists that person or tampers with or actively suppresses any evidence against him (her), in order to enable him (her) to avoid prosecution under these Rules.
- 10) Any horse, pony, donkey or mule may be tested for Drugs or Forbidden Substances at any Show under the By-Laws and Regulations adopted by the Royal Agricultural Society and the Procedures adopted by the FSJC and confirmed by the Horse Stewards Council. Exhibitors or persons entering or competing at Shows and Events affiliated to the RAS shall be deemed to accept and be bound by these By-Laws Regulations and Procedures.
- 11) Any person who refuses to permit a sample or samples (of blood or urine) to be taken from any horse, pony, donkey or mule commits a breach of these rules. The refusal of the person or their representative to sign as a witness to the test shall be treated as a refusal to submit the animal for examination. Where a person commits a breach of this rule, the penalty shall be disqualification from one year up to life of the Horse/Pony/Donkey/Mule/Person or both from competing in RAS or affiliate events.

FORBIDDEN SUBSTANCES (All animals except Equestrian)

59. DRUGS or FORBIDDEN SUBSTANCE means any substance capable of affecting the speed, stamina, courage, conformation or conduct of an animal by its action upon the central or peripheral nervous system or the cardio-vascular, respiratory, alimentary, digestive, muscoskeletal or urogenital systems.
60. The following practices are banned from the Dairy Cattle section of all A & P Shows:
 - a) The administration of any drug to enhance the appearance of the animal.
 - b) The infusion of any substance to the mammary system to alter the outward appearance of the udder or milk veins.
 - c) The gluing, sealing or taping of teats.
 - d) The use of artificial practices to affect the udder shape, teat angle or teat placement.
61. From the time any animal enters the ground of any Show or event or competes in any class or event the Society or its duly appointed officer shall have the powers to order a drug test and if a test is ordered, the existing FSJC rules (suitably adapted in accordance with the type of animal being tested) and procedures and fines shall apply.

MALPRACTICE

62. Malpractice should be detected and dealt with by the Head Steward and/or the Judge at the time (i.e. the animal not placed), with the right for protests and objections to be dealt with as per rules 47 to 56.

BREED SOCIETY AFFILIATION POLICY

63. As per Gazette (200) 2010 – The RAS henceforward will not approve or ratify any multiple breed affiliations from any Breed Society or organization whatsoever not currently affiliated to the RAS.

JUDGING PROCEDURES

JUDGES OBLIGATIONS

64. Judges of Stock, in arriving at their decision, are requested not to give undue weight to high condition but to award the prizes to animals in each Class that they consider best represent the particular breed or description intended to be encouraged. Judges are requested to pass over all animals whose want of condition indicates weakness of constitution, however great their merit may be in other respects, or where the judge considers tampering or malpractice has occurred.
65. In each livestock class where prizes are offered, judges are requested not to award these if the exhibits are not up to standard.
66. In all cases where two or three prizes have been awarded, the Judges are requested to 'very highly commend', 'highly commend', or 'commend' the other exhibits worthy of these distinctions.

COMPETITOR OBLIGATIONS

67. None of the exhibits shall be removed from the Showground under any condition whatsoever during the continuance of the Show, without the approval of the Senior Steward in Charge or the Section Chairman, or until after the Grand Parade.
68. All stock must be penned at the time specified in the programme or the animals may not be judged.
69. Exhibits being presented in the ring for judging without the allocated neck number, or identification number, will be disqualified from the class.
70. Exhibitors must provide sufficient attendants to take charge of each entry, and lead them into the Show Ring when required. Exhibitors failing to comply with this regulation will be liable to forfeit their prizes at the discretion of the Committee. The Association takes no responsibility for ensuring that the Exhibitors animals are presented for judging.
71. No distinguishing mark of ownership or stud name, with the exception of "earmarks, tattoos, eartags" and registered brands, may be attached to any animal exhibited. Stud or pedigree information may be displayed on pens.
72. Exhibitors leading or parading stock in judging rings and parades must wear clean, white attire, or breed uniform, and these may not carry any distinguishing words or emblems.
73. The Association reserves the right to limit entries in any class or section in the event of excessive numbers of animals requiring accommodation.
74. The Association reserves the right to make any alteration in Show Timetable or to postpone the Show or withdraw any event as may be deemed desirable.

PRIZES - ELIGIBILITY AND PROCEDURE

75. Prize cards or ribbons that have been awarded by the judges will be affixed as soon as possible after the judging has been completed and must remain displayed during the Show.
76. Ribbons, prize colours or tickets awarded at other Shows may be displayed on stalls, pens or loose boxes but NOT on the animal itself. However no such ribbon, prize colour or ticket may be displayed until all judging of classes or championships for which the animal concerned has been entered is complete where the exhibits are judged in the pens.
77. Champion and reserve Champion will be selected as follows: First prize winners in all eligible classes to be paraded before the judge. Immediately the champion has been selected, the second prize animal in the class will parade with the other animals in the class for Reserve Champion judging in respective divisions. A certificate is issued to the Reserve Champion, and Reserve Ribbons will be given where numbers warrant. [Horse and Pony Championships are judged from conformation classes only (excluding paced and mannered classes) with first place-getters being paraded for Champion and second place-getter to the Champion being invited to parade for Reserve Champion judging.
78. In awarding Championships, except in the case of the Meat & Wool Cup, the judges will select another animal, to be called the "Reserve", to supplant the Champion in case of disqualification.
79. In the event of there being no competition (i.e. one exhibit) in any Class, no prize will be given unless the Judge certifies to particular merit.
80. Reserve ribbons will be given where numbers warrant.
81. Senior and junior yearlings are only eligible for Junior Championships, but are eligible for supreme breed champions.
82. Championships will only be awarded as provided where there are at least three exhibitors, unless in the opinion of the judge, an animal is deemed worthy of the award.

DISTRIBUTION OF PRIZE MONEY

83. The Association reserves the right to substitute trophies in lieu of cash prizes or vice versa at their discretion, and the Committee, whose decision shall be final, shall settle any dispute in connection with private prizes.
84. All prize awards will be paid within one month of the Show. The amount will be forwarded to the name of the Exhibitor at the address given on the entry forms. All persons who do not receive the same as above must apply to the Secretary for payment within two months of the date of the Show or the same may be forfeited. Any cheque not presented within six months shall be deemed stale and shall not be replaced, with the prize money forfeited.
85. Class sponsorship monies, subject to confirmation, will be paid in lieu of Association prize money, although Breed Society special cash prizes will be additional. The Association takes no responsibility for sponsorships that do not eventuate.

86. The Association shall not be responsible or liable in case of any error, misstatement or mis-description appearing in any Prize Schedule or Show Catalogue, or in any form or certificate of entry, or in any advertisement or notification, whether posed, displayed or published. It will, however, be the duty of the Association or the Secretary and other members of its office staff to take all proper care to avoid any such error, mis-description, or misstatement.
87. The Association at their next meeting after the Show, may settle any dispute arising out of the allotment of the private prizes, and their decision shall be final.

SPONSORSHIP

88. Sponsorship, and how it is handled, is at the discretion of the Host A&P Association concerned, however remembering at all times that a professional approach needs to be maintained.
89. Not allocated.
90. Not allocated.
91. Not allocated
92. Not allocated.

ADDITIONAL RULES FOR SHOWING - SPECIFIC SECTIONS

HORSES - Please see the Royal Agricultural Society Equestrian Judges and Competitors Rulebook for the rules related to the Showing, Measuring and Drug Testing of Horses.

93. CATTLE

- a) Age of all cattle shall be computed as at 1st June. All animals shall be deemed to be one year older on this date.
- b) The age of junior yearlings in the BEEF section shall be computed on or after 1st August (except Southland, which shall be 1 September), and the age of junior yearlings in the DAIRY section shall be computed on or after 1st September.
- c) Cows and heifers calving after entry has been made may be transferred to the classes for which they have become eligible.
- d) In all applicable classes of female stock, judges are to withhold awards for cattle, which in their opinion are barren.
- e) All Bulls must be securely tied by an adequate chain around the neck or a stout leather collar, with an adequate rope attached, as well as a halter.
- f) No cow will be allowed in the judging ring, which, in the opinion of the Chief Steward is unduly stocked with milk.
- h) All Pedigree cattle one year old and over must be Registered with a recognised and affiliated Breed Society, and no bull or heifer under two years of age shall be eligible for Championships with the exception of the Beef Breeds.

94. BEEF

- a) All led Bulls (born before 31 December last) must have a ring through the nose and be led by two leads and be under adequate supervision. It is compulsory that all Beef Females (born before 31 December last) be led by a halter and nose clip. Two Handlers are allowed with Senior Bulls whilst they are parading in the Show Ring.
- b) The Meat and Wool Cup will be awarded to the entry gaining the highest points in meat and wool classes, which then becomes **The Supreme Beef Animal of the Show**.

For this purpose the Supreme Champion animal from each breed will go forward for the competition to be judged by the complete panel of appointed breed judges. Should that animal be a cow with natural progeny at foot, those progeny must be paraded with the dam and will be judged as a unit. All entries should be paraded round the ring twice and then stood up for final appraisal.

Each judge shall be given a card on which he/she will write down his or her first four placings in order. The steward shall collect these cards and award 6 points for first placing, 4 for 2nd, 2 for 3rd and 1 for 4th.

The entry gaining the highest points shall be the winner. In the event of a tie, that entry gaining the greatest number of first placings shall be declared the winner. In the event of there still being a tie, an independent judge shall be asked to determine only between those entries which are tied.

95. DAIRY

- a) All groups and cows in milk in the Dairy Breeds to be judged first.
- b) All Dairy Bulls two years and over must be rung have two leaders and under adequate supervision.
- c) All Dairy Yearling Bulls must be rung and be under adequate supervision
- d) The following practises or procedures are considered unacceptable and defined as being fraudulent and/or unethical in showing:
 - i. Treating the animal, particularly the udder, internally or externally with an irritant or counter-irritant, or other substances to artificially improve the conformation
 - ii) Surgery or insertion of foreign matter under the skin, performed to change the natural contour or appearance of the animal's body, though not to preclude practises required or involved in normal management
 - iii) Criticising or interfering with the Judge, show management or other exhibitors while in the show ring, or other conduct detrimental to the breed or the show
 - iv) Setting teats or manipulation of a teat to alter its normal position such as to unnaturally hold I plumb or to alter its length.
- e) All cows three years of age and over, that have been tested and have production records printed on the entry forms, have their production records printed in the catalogues.
- f) No records are necessary for maiden three-year-olds.
- g) Points in the dairy section will be awarded as follows:

	In Milk	Dry Classes
First	10	6
Second	8	4
Third	6	2
Fourth	4	1

Championship 2 points and reserve Champion 1 point in both classes.

NB: The RAS Rules & Regulations for showing dairy cattle at A&P and Royal Shows/Events is to be found at the end of Additional Rules for Showing – Specific Sections.

96. SHEEP

- a) Definition of Hogget: A sheep born after 1st July in any one year shall be considered a hogget up to and including 31st December in the following year except in the case of the Dorset Horn and Poll Dorset sheep when May 1st should be substituted for July 1st.
NOTE: Hoggets are eligible for championship judging.
- b) All sheep in Pedigree Shorn Classes must be shorn not earlier than July 20th in the current year and no later than 28 days prior the date of the show, except in the case of mutton bred sheep where the shearing date shall be on or after the 1 September of that current year.
- c) In Purebred classes for a Ewe with lamb at foot, the lamb(s) must be of the same breed as the Ewe.
- d) If requested by the Association, an exhibitor must furnish a declaration that the sheep exhibited are eligible by reason of age, to compete in the class for which they are entered.
- e) Sheep in the Breeding Classes must be unshorn (except those entered in the shorn classes.)
- f) No Stud Sheep or Lambs admitted in Prime Stock Classes.
- g) All rams at ram fairs and/or shows must have their current ABF Certificate.
- h) Sheep must exhibit in the class entered – no changes can be made.
- i) The giving of a prize to a sheep shall imply that the judges are satisfied that such sheep is fairly shorn or fairly trimmed. The judge's decision is final.

COMMERCIAL CLASSES

- j) Breeding to be stated on entry forms in Prime Stock Classes.
- k) If Ryeland-Down bred, Sheep or Lambs must be entered in Down-Cross Classes.
- l) If Ryeland-Long Wool bred, Sheep or Lambs must be entered in Long Wool Classes.

97. PIGS

- a) Groups to be of one breed.
- b) Should any question or dispute arise as to the age of any exhibit the Steward shall have the state of the animal's dentition examined by a competent authority. If the state of the dentition shall indicate that the age of any of the pigs does not agree with the dentition test, the Stewards shall report same to the Committee, who shall have the power to disqualify such pig or pigs. The following is the state of dentition in pigs, which will be considered as indicating that they exceed the ages specified.

Six Months Corner permanent incisors out.

Nine Months Permanent tusks more than half up.

Twelve Months Central permanent incisors up and any of the three first permanent molars cut.

The term "month" means calendar month in every case.

- c) All boars six months of age and over, that have not had their tusks removed will be disqualified.
- d) Exhibitors using any objectionable food for pigs, including skimmed milk and whey, at the Showground will render themselves liable to disqualification and prizes withheld.
- e) Pigs under eight months old are not eligible for Championships.
- f) All prize Moneys in Sow or Pig Classes will be held until after the sow has farrowed, proof to be adduced before prize money is paid.

98. DAIRY GOATS

- a) All entries must have name and registration number of sire if known.
- b) The date of birth of all goats must be entered on the entry form and the age is deemed to be that of the goat on the first day of show.
- c) All goats entered must be registered or recorded with the New Zealand Dairy Goat Breeders Association (Inc), Premier Dairy Goats NZ or Anglo-Nubian Breed Society of NZ unless a class specifically states otherwise.
- d) The lessee of a goat is deemed to be the owner only if the lease is registered with the New Zealand Dairy Goat Breeders Association, Premier Dairy Goats NZ or Anglo-Nubian Breed Society of NZ at the time of entry.
- e) All goats entered in special classes must also be entered in its standard age class.
- f) In group classes all goats in a group must be of the same breed.
- g) All classes for in milk does are to be judged first.

- h) Champion doe will be judged with full udder.
- i) Kids are goats under 1 year of age.
- j) Goatlings are female goats over 1 year to 2 ½ years that have not borne a kid, including maiden milkers within this age range.
- k) Goatlings are not eligible for the title of Champion Doe.
- l) Bucklings are male goats over 1 year and under 2 years.
- m) Does are kidded female goats in milk.
- n) Bucks are male goats 2 years and over.
- o) A doe that has slipped or borne a dead kid is regarded as a kidded animal.
- p) All exhibits must lead and tie up.
- q) In the best udder class, points must be allotted for both full and empty udders. The highest total points shall decide the winner.
- r) The practise of gluing teats, in any form, or any foreign substances in the udder is considered an act of malpractice at A&P Shows and will result in disqualification.
- s) A judge shall not judge any animals owned by their immediate family. This includes family and partnerships from defacto relationships. A judge shall not judge an animal that they are the bone fide owner of, this includes leases.

t) **ALLOCATION OF POINTS**

Standard points, with the exception of Milk Classes in Dairy Goat Sections, where there are five entries or more:-

First	6 points
Second	4 points
Third	2 points
V.H.C	1 point

Where there are less than five entries: -

First	6 points
Second	4 points
Third	2 points
V.H.C	NIL

Points for Milk Classes in Dairy Goat Sections:-

First	10 points
Second	8 points
Third	6 points
Fourth	4 points

Points for Dry Classes in Dairy Goat Sections:-

First	6 points
Second	4 points
Third	2 points
Fourth	1 point

Champions, two points extra. Reserve Champion, one point extra. In the event of no competition, only half points awarded.

Competition means two or more exhibitors, whose exhibits are judged competing for the prize or prizes in the particular class for which prizes are awarded. Ties to count one win each. In the event of no competition, no prize will be awarded unless the Judge certifies to particular merit.

Grand Champion /standard age classes are now in the A&P schedules, so the winner of the Grand Champion class is challenged by the champion on the day for Champion Challenge. The winner received 3 points.

99. ALPACAS & LLAMAS

The following regulations apply for Alpacas & Llamas at A&P Shows (with specific reference to Tb status):

- a) All alpacas & llamas attending a Show under the auspices of the Royal Agricultural Society, whether being judged, an accompanying animal or on trade display, have to be proven to be Tb free. This is achieved by the owner of the alpaca or llama providing evidence of the Tb clear status of the alpaca or llama as follows:

- b) All alpacas & llamas have to be from a herd which is tested on a “whole herd” basis in line with the voluntary Tb scheme operated by the Alpaca Association of New Zealand, Llama Association of Australasia and NZ Llama Association and

either:

The herd they come from has a current valid (clear) Tb whole herd clear receipt and is situated outside any Declared Movement Restricted Area for Cattle and Deer as defined and mapped by the Animal Health Board (AHB).

or

The herd they come from has a current valid (clear) Tb whole herd receipt, and they are situated within any Declared Movement Restricted Area for Cattle and Deer as defined and mapped by the AHB, and the specific alpacas and llamas attending the Show have been tested clear of Tb within 60 days of the Show.

- c) Under the voluntary scheme operated by the Alpaca Association of New Zealand, Llama Association of Australasia and NZ Llama Association alpacas and llamas under 6 months old are not tested, but must still be part of a current, valid (clear) Tb whole herd.
- d) Alpacas and llamas not meeting the above criteria should not be allowed entry to the showgrounds, or if discovered in the show with the incorrect or invalid paperwork, should be immediately removed.
- e) A&P showgrounds and other controlled show areas, wherever located, are considered to be 'clear' areas for Tb for the duration of the Show.

100. Not allocated

101. Not allocated

102. Not allocated

103. Not allocated

GRAND PARADE

104. A Grand Parade will be held in the Show ring as determined by the Association. All animals that will lead must take part if requested. Exhibitors failing to comply with this rule, or causing delay, shall be liable at the discretion of the Committee, to forfeiture of prize money or the imposition of a fine.

105. All placed horses/ponies and beef animals MUST participate in the Grand Parade, otherwise they will be liable for disqualification and the forfeit of prize monies.

106. Not allocated

107. Not allocated

108. Not allocated

109. Not allocated

110. Not allocated



RAS RULES AND REGULATIONS FOR SHOWING DAIRY CATTLE AT A&P AND ROYAL SHOWS

As per Gazette 192 (2006)

The following supports good animal husbandry practices at shows, while presenting a positive image to spectators. All exhibitors and their fitters, agents, or other representatives agree to abide by the following RAS rules and regulations.

PART I The following practices or procedures are unacceptable in the show ring of registered dairy cattle and are banned from the Dairy Cattle section at all A&P Shows:

1. The administration of any drug to enhance the appearance of the animal.
2. The infusion of any substance to the mammary system to alter the outward appearance of the udder or milk veins.
3. The gluing, sealing or taping of teats.
4. The use of artificial practices to affect the udder shape, teat angle or teat placement.
5. misrepresenting the age or ownership of an animal;
6. roping udders and the use of objects to physically improve definition of the suspensory center ligament;
7. administering epidural anaesthesia [blocking tails] and/or applying any irritant either externally or internally to the perineal [rectum and vagina] area;
8. criticizing or interfering with the judge, show management or other exhibitors, or other conduct detrimental to the breed or show;
9. the use of external anti-inflammatory substances for the well-being of the animal is allowable providing a suitable veterinary certificate is produced by the exhibitor that identifies the substance in use and confirms the reason for use, prior to the animal being allowed in the show ring.

PART II All exhibitors and their fitters, agents or other representatives agree to abide by the following procedures:

1. Exhibitors, agents, employees or other person acting on behalf of an exhibitor, shall surrender to an inspector upon request any hypodermic syringe, needle or other device, swabs, cloths or other material, or samples or any medicine, preparation or substance, whether in liquid or other form.
2. All entries and personal property of the exhibitors, their servants and agents and persons acting on behalf of exhibitors, are subject to inspection by inspectors authorized by a show. All such persons shall co-operate with the inspectors and shall provide all such information in connection with such inspections and shall provide access to the animal and all information reasonably required by inspectors in connection with such inspections and shall provide, if so requested, samples of urine, milk, blood.
3. Exhibitors shall remove any udder supports, blankets or other objects limiting the ability of the inspector to undertake a thorough inspection.
4. The exhibitor agrees to act at all times in accordance with the RAS Rules and Regulations for Showing and the Standard Procedures, and will accept any final decision made thereunder

Violators are subject to the disciplinary provisions of the Standard Procedures and Penalties for Enforcing Rules and Regulations for Showing Dairy Cattle, and/or other show rules and regulations.



STANDARD PROCEDURES AND PENALTIES FOR ENFORCING RULES AND REGULATIONS FOR SHOWING DAIRY CATTLE AT A&P AND ROYAL SHOWS

The purpose of these procedures is to put into effect the *RAS Rules and Regulations for Showing Dairy Cattle* as prescribed by the rules of the RAS and as published by show organizers. Where there is any conflict between the *RAS Rules and Regulations* and the procedures as per the show schedule, the *RAS Rules and Regulations* shall prevail to the extent of the conflict.

1. The local Show Committee will ensure all owners/exhibitors sign an agreement to abide by the RAS Rules and Regulations for Showing Dairy Cattle— either as a separate document or as part of the entry form.
2. The Show Committee will appoint designated persons to act as the Rules Committee – and as a minimum, this will comprise the Show President and/or the Vice President and Chief Marshall/Steward of the Dairy Show. The Rules Committee for the Show will be responsible for overseeing compliance with the *RAS Rules and Regulations for Showing Dairy Cattle*.
3. The Rules Committee for the show, or any agent or representative of the Rules Committee, shall act as the Inspector under the RAS Rules and Regulations for Showing Dairy Cattle, for the purpose of monitoring compliance. To help in this regard, such person(s), their agents or representatives shall have the authority to perform on any animal entered any of the following:
 - (a) a milkout of any individual cow or cows;
 - (b) the collection and testing of any of the animal’s body fluids, at any time;
 - (c) the use at any time of any other technology, and other inspections and/or analysis—that the Inspector considers may be useful for assessing compliance with the RAS Rules and Regulations.
4. The Inspector may, at any time, require the surrender of any hypodermic syringe, needle, or other device, swabs, cloths, or other material, or samples or any medicine, preparation, or substance, whether in liquid or other form, in the possession or control of the exhibitor, his fitter, agents or persons acting on behalf of the exhibitor.
5. All exhibitors, fitters, agents, or other persons acting on behalf of the exhibitor at the show shall provide promptly to the Rules Committee, upon request, whatever information and produce any documents required by the Rules Committee for the proper monitoring of compliance with the RAS Rules and Regulations and shall fully cooperate with any inspections.
6. The Rules Committee will try to warn an exhibitor or exhibitor’s representative before showing that:
 - (a) a complaint has been received of a possible violation of the RAS Rules and Regulations for Showing Dairy Cattle concerning the animal to be shown; or
 - (b) the Rules Committee has a reasonable belief that there would be a violation of the RAS Rules and Regulations for Showing Dairy Cattle if the exhibitor’s animal is shown.

If the exhibitor decides not to show the animal after receiving such a warning, no violation of the RAS Rules and Regulations will be considered to have occurred and no disciplinary measures will be taken against the exhibitor.

The Rules Committee will only give the above warning to an exhibitor or exhibitor’s representative where the committee considers it reasonable and practical to do so and not in circumstances of disqualification of entries under the RAS Rules and Regulations.

7. Where, after the judging of the classes, the Rules Committee considers that there has been a violation of the RAS Rules and Regulations for Showing, these procedures, or other show rules and regulations, the accused owner(s) or representative shall be notified of the alleged violation and shall confidentially be provided with information supporting the basis for the allegation.
8. The Show Committee shall appoint a Review Subcommittee to consider at a meeting any alleged violation of the RAS Rules and Regulations, these Procedures, or other applicable Show Rules and Regulations relating to any animal which has been shown. The President or Vice-President of the Show Committee shall be a member of the Review Subcommittee and shall preside over these meetings.
9. A representative of or agent for the Rules Committee shall attend the rules review meeting to present the allegation and supporting evidence to the Review Subcommittee. An accused owner/ exhibitor/fitter shall be asked to respond to the allegations. An accused owner/exhibitor/fitter may be assisted by a representative or agent. It is the obligation of every person, whenever requested, to attend a rules review meeting and to give whatever information and produce whatever documents may be required for the proper determination of matters pending before the Review Subcommittee. The Review Subcommittee will determine if any violation of the RAS Rules and Regulations for Showing has occurred and recommend appropriate disciplinary measures. A finding of a violation and recommendation of disciplinary measures requires agreement by a majority of the Review Subcommittee. The determinations and recommendations will be reported in writing to the Show Committee, with a copy to the affected owner(s) or other parties.
10. Within ten (10) days of the Review Subcommittee's report being received, any party to the rules review meeting may appeal in writing to an Appeals Committee, which would be appointed by the RAS Executive—which, for the purposes of the appeal, will exclude any member (President, Vice-president, etc.) who served on the Rules Committee or Review Subcommittee. A copy of the appeal in writing shall be given to any other party to the rules review meeting, who may respond in writing to those comments within ten (10) days of receipt of the written appeal.
11. The Appeals Committee, as referred to in the paragraph immediately above, will consider the recommendations of the Review Subcommittee and determine the appropriate disciplinary measures, for a violation by an owner, exhibitor, fitter or representative of the RAS Rules and Regulations for Showing. Penalties for violation are at the discretion of each Show Committee. Such measures may comprise any or all of public censure, disqualification or suspension from the show and future A&P shows for up to three (3) years, notification to applicable dairy cattle associations, forfeiture of any prizes or prize money already received or to be received, and the levy of a charge for the recovery of reasonable costs incurred by the Rules Committee, Review Subcommittee and Show Committee in relation to the matter. The following guidelines are recommended with respect to appropriate suspensions as part of disciplinary measures to be imposed in the event of violations of the RAS Rules and Regulations for Showing, these Procedures or other applicable Show Rules and Regulations.

1st Offence—a minimum of one year probation to a maximum of one year suspension for the animal(s), owner(s), and fitter(s) or their representatives either individually and/or a combination thereof from all recognized shows.

2nd Offence—minimum one year suspension to a maximum of three years suspension for the animal(s), owner(s), and fitter(s) or their representatives either individually and/or combination thereof from all recognized shows.
12. The decision of the Appeals Committee shall be final.
13. A decision of the Appeals Committee finding a violation and imposing a disciplinary measure will be reported to the appropriate breed society and show society and RAS Districts.



STANDARD DAIRY EXHIBITOR'S AGREEMENT FOR A&P AND ROYAL SHOWS

Farm Name _____ Individual Name _____

Address _____

Tel. _____ Fax _____ E-mail _____

AGREEMENT, DECLARATION, AND WAIVER

THE UNDERSIGNED, ON BEHALF OF THE EXHIBITOR AND ALL PRINCIPALS AND REPRESENTATIVES OF THE EXHIBITOR, DECLARES THAT HE/SHE HAS READ, FULLY UNDERSTANDS AND WILL COMPLY WITH THE RAS RULES AND REGULATIONS FOR SHOWING.

If entry is accepted by the Show organizers, the undersigned on his or her own behalf and the exhibitor and the principals and agents of the exhibitor acknowledge and agree that they and each of them:

- (1) are bound by, and will act at all times in accordance with the RAS Rules and Regulations for Showing Dairy Cattle, and Standard Procedures and Penalties for Enforcing Rules and Regulations for Showing Dairy Cattle, and will accept any final decision made thereunder;
- (2) accepts that any action which may be taken under the above may be reported to any association registering purebred livestock; and
- (3) release and agree to hold the Show and its officials, directors, officers, employees, taken under this agreement, the RAS Rules and Regulations for Showing Dairy Cattle, the Standard Procedures and Penalties for Enforcing Rules and Regulations for Showing Dairy Cattle, or any other show rules and regulations, and release the Show organizers from and against any injury, damage or loss suffered during or in connection with the Show, whether or not such injury, damage or loss resulted from or was contributed to directly or indirectly, by the acts or omissions of the Show organizers.

The undersigned further certifies that:

- (1) any animal entered is not currently barred from showing at any future A&P show in New Zealand; and
- (2) no owner of the entered animal, whether direct or indirect, is currently barred from showing any other animal at any future A&P show in New Zealand.

I declare by signing this entry that:

- (1) the entry information provided to the Show organizers is true and correct;
- (2) I have the authority to make this AGREEMENT, DECLARATION, AND WAIVER, and to bind all persons and enterprises with any interest in the entered animal(s) to the terms of this AGREEMENT, DECLARATION, AND WAIVER, and do so bind them, their agents, heirs, successors and assigns or, to the extent that I do not have this authority, will ensure that such person(s) sign this agreement;
- (3) I and all other persons and enterprises with an interest in the entered animal(s) accept full responsibility for my actions, and for those of anyone else, including but not limited to fitters, who are involved in the care of, show preparation and/or showing of the entered animal(s).

I HAVE READ AND AGREE TO THE ABOVE

X _____
Signature, Owner or Authorized Agent/Representative Date: _____

X _____
Print, Owner or Authorized Agent/Representative Date: _____



**STANDARD AGREEMENT BETWEEN
OWNERS AND FITTERS
FOR A&P AND ROYAL SHOWS**

I agree I am personally responsible for the care, welfare, and condition of your animals during the period of the Show. I acknowledge that I am responsible for my own actions and failures to act and for the actions and failure to act of all of my employees and anyone else who assists me with the fitting, care, and show preparation of your animals.

I promise that I will abide by the RAS Rules and Regulations for Showing Dairy Cattle, the Standard Procedures and Penalties for Enforcing the Rules and Regulations for Showing Dairy Cattle, and any other show rules and regulations. I will also ensure that all of my employees, agents, contractors and others who assist me with the fitting, care, and show preparation of the animals comply with the same requirements. I understand that a failure to adhere to such requirements could result in disciplinary measures including possible suspension or ban of me, my employees and helpers, the animal(s), the owner and/or the exhibitor of the animal(s) from the Show and future Shows and the public reporting of disciplinary action, including to any association registering purebred livestock.

I release and agree to hold the Show, the Show organizers and its officials, directors, officers, employees, representatives, agents, and volunteers (collectively the "Show organizers") harmless from any action taken under this agreement, the RAS Rules and Regulations for Showing Dairy Cattle, Standard Procedures and Penalties for Enforcing Rules and Regulations for Showing Dairy Cattle and any other Show rules and regulations, and release the Show organizers from and against any injury, damage or loss suffered during or in connection with the Show, whether or not such injury, damage or loss resulted from or was contributed to, directly or indirectly, by the acts or omissions of the Show organizers.

I HAVE READ, UNDERSTAND, AND AGREE TO THE ABOVE

Person in Charge (Print)

Signature of Person in Charge

Owner/Exhibitor Name (Print)

Date

c.c. Show Committee

FURTHER RULES & REGULATIONS THAT CAN BE USED WHOLLY OR IN PART

(Provided that all Health & Safety & Local Council Guidelines are adhered to)

TRADE, INDOOR & SIDE SHOWS

111. Anyone intending to set up amusement or entertainment at any A&P Show or other event organized by an Association or Kindred Society should submit the following:
- a) Current certificate of registration (issued by OSH)
 - b) Written commitment that the device will be operated within the specific conditions
 - c) Owner or agent of the owner will apply for the required permit to operate from the local authority (council)
 - d) For equipment not required to be registered with OSH, but for which there are known safety guidelines (e.g.: inflatable castles, inflatable tubes like Wally the worm, and other make-shift rides such as tractor rides, magic carpets and similar equipment) the owner should give written confirmation that such items will be operated/used strictly in accordance with the safety guidelines.
 - e) This includes usual safety rules such as electricity outside is run through a transformer, no smoking around petrol, and similar safety rules.
 - f) A fire extinguisher must be provided and be available for each stall/or amusement.
112. The privilege of distributing trade lists, advertisements, or other documents are restricted exclusively to exhibitors at their respective stands. Placards posted without authority will be removed.
113. All exhibits shall be at the sole risk of the owners or exhibitor and the Association shall not, under any circumstances, be responsible for loss, damage, mis-delivery, detention or delay of exhibits of any descriptions whatever.
114. No person shall supply, provide, sell, give or dispose of any food, drink, or any other form of refreshment or tobacco to any other person on the land of the Association during and A&P Show or Fair held by the Association without the written permission of the Association or Committee.
115. No exhibitor or side show person may sublet any space or move to any other space from that which has been allocated to them. Any person infringing regulations without permission in writing of an authorised officer of the Association will incur expulsion from the Showgrounds.

VEHICLES ON THE SHOWGROUNDS

116. Horse floats and stock trucks are to enter the Show through the allocated Livestock Entry Gate. Parking for all stock and horse floats are available in the designated areas, with Marshalls ensuring orderly parking so that the maximum number of exhibitors are able to park.
117. The Association reserves the right to remove any motor vehicle, float, caravan or any other form of trailer that is parked in any area or manner other than those prescribed by the Association without prior warning or notification.
118. No vehicles are permitted within the confines of any stalling area. There are no exceptions to this and offending vehicles will be towed away at owners' expense.

EXHIBITOR RESPONSIBILITY

GENERAL RULES

119. An exhibitor's responsibility whilst on the Showground can be summed up very simply; "Be a good neighbour". All exhibits regardless of size should be given equal opportunity to present and sell their products or services. All exhibitors are requested to read the details in this document carefully. Should any exhibitors' breach any clause in the agreement or fail to comply with any of the requirements in these Rules and Regulations, the exhibit, the product and/or the exhibitor may be removed from the Showground by the Association.
120. The Association wishes the Showground to be a safe place for all visitors, exhibitors and participants. This cannot be achieved without your help. If you see anything that is likely to cause damage or injury please notify the Association officials immediately.
121. Exhibitors are not permitted to conduct business or promotions outside the perimeters of their exhibit as specified in the agreement.

PRESENTATION OF STAFF

122. Exhibitors should encourage staff representing their products or services to be well presented and to dress in relation to the exhibit's design or theme and or their Company uniform. A name tag showing the Company's and individual's name should be worn.

ANIMALS ON THE SHOWGROUND

123. No animal, other than those exhibited, is permitted on the Showground without the Society's prior permission.

EXHIBITOR INSURANCE INFORMATION

124. All exhibitors, both livestock and commercial space, are responsible for insuring their own property and stock. Each exhibitor must also have in place a comprehensive Public Liability policy.

ADVERTISING

125. Exhibitor's advertising or signage should be of a high quality and is only permitted within the boundaries of the exhibit. The Association reserves the right to remove any advertising or signage which is deemed to be objectionable or of poor quality.
126. Exhibitors are not permitted to distribute circulars, handbills or any form of advertising outside the perimeters of their exhibit as specified in the agreement.

COLLECTIONS FROM THE PUBLIC

127. Exhibitors are not permitted to collect money from the public for any charitable purpose or for any other reason, without prior written approval from the Show Association.

SALE OF RAFFLE & COMPETITION TICKETS

128. The sale of raffle or competition tickets throughout the ground is prohibited.

EXPLOSIVES, DANGEROUS & OBJECTIONABLE ARTICLES

129. Explosive articles are not permitted on the Showground. Any machinery that may be potentially dangerous to any individual on the Showground must be protected in such a way as to safeguard against any possible injury that may arise. The Association reserves the right to remove any article/s that may be deemed objectionable, dangerous or unsuitable. Exhibitors, who have any questions regarding articles they propose to exhibit at the Show, should contact the Association for a Certificate of Approval.

LOUD SPEAKERS & AMPLIFIERS

130. The use of any loud speakers and amplifiers during the Show must be first approved by the Association and requests to use loud speakers and amplifiers should be made in writing. Exhibitors should have respect for the public and other exhibitors when using such equipment and keep noise levels to a minimum. If complaints are received regarding any loud noise created by such equipment the Association will be obliged to take appropriate action.

SELLING RIGHTS

131. The Association is unable to give exhibitors exclusive selling rights for any product or service to be exhibited on the Showground.

TOY & NOVELTY GUIDELINES

132. Stall holders and side-show operators are reminded that they must comply with regulations set by the Departments of Industries and Commerce and the relevant Fair Trading Act.

SOUVENIRS

133. The Association retains exclusive rights to sell or distribute all Show souvenirs.

SITE NUMBER

134. Prior to the opening of the Show all exhibits on the Showground will be issued with a stand number. The lettering indicates the location of the exhibit and the number is the site number. Stand numbers assist visitors and judges to locate exhibits; these numbers must be displayed in a prominent position throughout the Show.

CONSIGNMENT OF GOODS

135. Exhibitors must arrange to receive any goods personally that are delivered to the Showgrounds prior to the Show. The Association does NOT accept any responsibility for goods or equipment delivered during Show hours. In the event that deliveries are made during Show hours, no vehicle entry will be allowed with goods requiring to be left at entrance gates at the Exhibitors risk.

ELECTRICAL INSTALLATION

136. Any exhibitor requiring connection to electricity must complete the form and return it to the Association's Electrical Contractor within 14 days of the date on the agreement. All electrical connections to electrical mains MUST be completed by the Association's electricians. Installations or connection of electricity will NOT be undertaken unless the Electrical Supply form is completed and returned within 14 days of the date on the agreement. RCD fittings must be fitted to all power leads.

137. Any exhibitor requesting installations or connection to electricity more than 14 days after the date on the agreement, will incur a 'late application fee' of \$200.

138. The Association's electrical contractor will invoice all charges for electrical fittings, and connection after the Show. All power usage is included in the trade space fees.

SITE PREPARATION - EXCAVATION & IMPORT OF MATERIALS

139. For those exhibitors wishing to excavate their site or import materials in order to prepare their display, permission must first be obtained from the Association. All sites must be returned to a flat and level state and imported materials removed within 7 days following the last day of the Show.

PERMANENT DISPLAY SITES - EXCAVATIONS, POST HOLES, ETC

140. For those exhibitors displaying and having the same commercial space site at the Show each year, the opportunity may exist to contract the same commercial space site for a period of 5 years with a right of renewal. This opportunity will may allow exhibitors to make excavations, prepare holes for posts, flags, or buildings on a more permanent basis with this allowing for a more cost effective display. In the event that this opportunity is taken; all holes must be capped at ground level and marked on the relevant site plan to enable easy location in future years.

SAFETY

141. Exhibitors, their staff and their appointed agents must take all necessary precautions to ensure the safety of themselves, their staff and their property at all times whilst on the Showground.

SECURITY

142. Exhibitors are asked to take all precautions to secure stock. Exhibitors are reminded that producing the signed Agreement Form/security pass only permits access to the Showground, outside the Show's open hours.

TELEPHONE INSTALLATIONS

143. Due to the introduction of cellular telephones, no site connections to the Telecom network will be available. All exhibitors are therefore advised to make their own arrangements for telephonic communications.

WATER, WASTE AND GAS SUPPLY

144. Exhibitors requiring connections to water or storm water must inform the Association within 14 days of the date on the agreement. Connections to water supply or storm water will not be permitted unless permission has been granted. Exhibitors may NOT arrange for a private contractor or any other individual to carry out any plumbing connections on the Showground.

145. Exhibitors who lodge applications for installation or connection of equipment or services more than 14 days after the date on the agreement will incur a late application fee of \$200.

FIRE PREVENTION REQUIREMENTS

146. The following Fire Requirements are in accordance with the Associations Code of Practice and should be adhered to at all times. During the Show, display set-up and removal, exhibitors MUST NOT block doorways, aisles, exits, Avenues, Street, or temporary roadways.

147. Exhibitors are NOT permitted to park any vehicle in or around doorways or exits at any time. Exhibitors' vehicles blocking entrances or obstructing traffic in any way will be towed off the Showground without notice. Any expenses incurred from the above will be payable by the exhibitor.

FIRE EXTINGUISHERS

148. Exhibitors are required to have a fire extinguisher on their stand whilst on the Showground. All extinguishers must be serviced by an approved, licensed company, must be sealed and must bear a current service tag.

FLAMMABLE LIQUIDS

149. Any exhibitors/demonstrators requiring use of flammable liquids for their exhibit must seek approval in writing from the Association prior to the Show.

HEATING APPLIANCES

150. All exhibitors using a heating appliance or apparatus must provide an appropriate separation area between the public and the hot element. This separation should be either:
- (i) A non-flammable, non-heat conducting shield designed to prevent a member of the public from making contact with the heating appliance, or
 - (ii) An area at least five feet wide that will separate any public walkway or aisle from this type of equipment.

LPG CYLINDERS

151. No exhibitor shall install or maintain any LPG container greater than nine (9) kilograms in any position without a compliance certificate. All compressed gas cylinders must be secured against tipping. All cylinders must have an approved quick release coupling. Exhibitors MUST notify the Association that gas is on site.

NON-APPROVED ELECTRICAL APPLIANCES

152. Non-approved electrical appliances or fixtures shall not be sold, offered for sale or rent, disposed of as a gift or premium, nor be made available for use.

INSURANCE

153. A full comprehensive insurance cover, including Public Liability, will be the responsibility of the exhibitor and should be in place prior to the start of the Show.

SALE OF FOOD & RAFFLE TICKETS

154. The sale of food, beverage or confectionery lines, other than from approved outlets, or the sale of raffle tickets is prohibited.

SITE CANCELLATION

155. Cancellations of sites must be in writing - posted or faxed - to the Association's Office no later than one month prior to the Show.

CARNIVAL AREA RULES

156. All Operators must be able to prove current compliance with the various Acts governing the operation of amusements or stalls. Each Operator will be required to submit a Statement of their Safety Policy as required by OSH, and a letter from their Insurance Company confirming that the Operator has a current Public Liability Insurance Policy for no less than \$2,000,000. The Association will not accept liability for any accident, injury, or theft resulting from any incident attributed to the Carnival Area.
157. It will be compulsory for every game, ride, canteen, or amusement to have a currently certificated fire extinguisher on site at all times, with each fire extinguisher named or site numbered and available for random inspection.
158. All Operators and or Owners will be required to display their name on photograph Identification cards on their person at all times, day or night. All casual staff must have their names clearly marked on identification cards if a photograph is not available and the ride, amusement, game, or canteen they are involved with also clearly named.
159. Operator site office caravans only will be permitted within the Carnival Area itself.

160. Accommodation caravans for Operators may be allowed in close proximity to the Carnival Area subject to the Association's agreement with operators and provided that these are of clean and tidy presentation with acceptable paintwork.
161. As the Carnival Area will not be fenced off from the trade display area, all Operators will be responsible for the security of their own amusements, stalls, and accommodation at all times, with these being parked or placed at Owners Risk. The Association will provide security service in the Carnival Area during the period the Show is not open to the public with unauthorised persons found within the Carnival Area or authorised persons in the Carnival Area on sites not owned or operated by them will be handed to the Police without further question.
162. Any person found within the security area will be apprehended and questioned to establish their authorisation. Should a person not have, or display, the appropriate identification, they will be removed from the grounds and handed to the Police immediately.
163. Should a Carnival Area Operator be apprehended during security hours outside the Carnival Area, the Police will be involved immediately.
164. Any Operator or Carnival Area staff member found using or having used drugs or alcohol will be banned from the grounds immediately.
165. The Association requires all Operators to wear clean and tidy uniforms that in turn encourages the public to patronise the Carnival Area and all Operators are expected to be of clean and tidy appearance at all times.
166. The Association believes that charges made by Operators for amusements and stalls will be self-policing in that charges that the public considers too high will simply lower patronage to the disadvantage of that Operator. Each Operator is required to indicate the prices that will be charged for all rides, amusements, and games.
167. In respect to the patronage of the Carnival Area, the Association reserves the right to authorise an official photographer to take continual records of attendance and patronage within the Carnival Area.
168. The Association will determine the layout of the Carnival Area that will allow all Operators fair and reasonable foot traffic and exposure at all times. Each Lot will be clearly marked and defined to ensure that encroachment does not occur.
169. The Association will provide Lot or Site Numbers and the Names of the Owner and Operator and will advise where these must be displayed so that this information is clearly visible to the public at all times. These will be checked daily.

EMERGENCY PROCEDURES

170. Exhibitors should familiarise themselves with the locations of fire extinguishers, fire fighting equipment and emergency telephones in their area.
171. Any exhibitor requesting emergency assistance MUST be specific as to the location where help is required. It is also recommended that an individual meet the emergency vehicle on arrival in the area.

172. Exhibitors are requested to remain calm. In the interest of safety, exhibitors should also try to calm their staff and public.
173. If an exhibitor feels it is in the best interest of safety to evacuate the building, please advise other exhibitors, staff and the public of the closest exits.
174. Exhibitors and their staff are requested to co-operate with any direction given by emergency personnel or Association staff members in an emergency.
175. The Association staff will give an 'all clear' when exhibitors are able to return to the area.
176. Recommended that each Show has one person who is responsible for dealing with the media. (Keeps the facts simple)

GUIDELINES FOR STEWARDS

IN THE RING

1. You, the Ring Steward, must control your Ring, not the Judge. You are his/her right hand and obviously you must agree on procedure but only you know, in detail, the order and timing of events, sponsors, trophies, number of competitors etc. A capable Judge should expect you to control and organise the Ring for him/her to work in.
2. Discuss with the Judge the order of events and especially procedures with regard to Championship and Reserve awards. Also discuss the time available for each class and ensure that this is adhered to.
3. Make absolutely clear the details of any pointing system (if it is to be used) or if there is anything special to be judged in an event.
4. Height & Performance cards are to be checked and performance cards filled in where appropriate.
5. When the competitors come into the Ring, the Steward's job is to see that EVERY COMPETITOR OR HIS/HER ANIMAL HAS A FAIR CHANCE TO BE SEEN AT ADVANTAGE BY THE JUDGE. To this end, in the case of horse or pony judging, the number of entrants may necessitate splitting the class.
6. When the Judge has made his/her decision, line up the prize winners in a straight line facing the spectators, with 1st Place on their right (your Left as you face them). In the absence of a VIP or sponsor, invite the Judge to make the presentation. Prize giving should always be done with dignity and ceremony. Male stewards and judges should remove their hats.
7. When the Judge has selected the prize winners, the remaining competitors or the animals they handle may be invited to leave the Ring. An acceptable way of doing this is for the Steward to raise his hat (if a male) and say, "Thank you very much".

AFTER JUDGING IS COMPLETED

1. Accompany the Judge to the grandstand or Hospitality Lounge and see that he/she has some refreshment. If there are more events to be judged later or the following day check that he/she knows place and timings and arrange to meet at a suitable point.
2. Ensure that the Award Book is properly completed and returned to the Office. It is VITAL that this is done correctly as it is the only official record of prize winners. Make sure that all applicable prize winners know that they are required to appear in the Grand Parade and that they are liable to forfeit their prize money if they fail to take part.
3. In the case of events with central prize giving, make sure that prize winners know the place and times.
4. Tidy up your Ring and return the satchel with any unused ribbons to the Office. Remove the table and markers to the edge of the ring.

CONCLUSION

Showing should be an enjoyable occasion for everyone concerned. If the weather is bad and things go wrong, even the red ribbons will be the wrong shade of red, and it is likely that the responsibility for everything, including the weather will fall on your shoulders.

If you are properly prepared and willing to help, your events will run like clockwork and everyone will be praised for the success.

HAVE A WONDERFUL SHOW

Royal Agricultural Society of New Zealand

Protocols Guide

When hosting the Royal Show on behalf of the Royal Agricultural Society, or hosting special/invited guests at an A&P Show (for instance, the Royal Agricultural Society President or Executive Members), there are minimum protocols that should be followed befitting the VIP nature of the guests.

ROYAL SHOWS

The Royal Agricultural Society will provide an official guest list for inclusion with the host association guest list. The host association, on behalf of both organisations, shall extend all invitations with the signatures of both the host association president and the RAS president affixed. Official guests will be hosted and entertained jointly by members of the RAS Executive and the host association. The host association will provide tickets for the joint hospitality venue as required at a head per cost to be agreed in advance prior to each show.

It is expected that invited guests attending the Show will be issued with complimentary passes, car parking passes and meal passes for the day/s they are in attendance. The host association should also make arrangements within the hospitality venue, for a facility or an area that is designated for the specific use of VIPs/special guests. This may include a 'reserved table' and/or an area suitable for leaving coats etc.

An itinerary of the VIP guests should be drawn up, and the duties of hosting these people shared between members of the host association and the Royal Agricultural Society Executive in attendance. This list should include timetables/programmes for any VIP undertaking official engagements, so that their 'host' can ensure they are in the appropriate place at the right time.

Access should be made available for RAS members to the member's marquee in line with the host association's members' rights and privileges.

OVERSEAS AND SPECIAL VISITORS

The optimum situation is for host associations to be advised of the attendance of overseas visitors prior to the show. Where possible, obtain their expected time of arrival at the Show so they can be met at the gates with the necessary passes etc. However, for instances where overseas and special visitors arrive at the Show unexpectedly, they need to be able to register at the host association secretary's office, where they will be provided with the appropriate tickets and hospitality tent passes.

GENERAL

Any matter not provided for in these guidelines should be referred to the Royal Agricultural Society for appropriate direction. Any problems will be resolved by consultation and mutual agreement between the RAS and the host association.

PATRON – His/Her Excellency, The Right Honourable (*full name*) Governor-General of New Zealand

- As the Queen's representative, the Governor-General takes precedence at all times.
- The form of introduction is "may I introduce His/Her Excellency" or "Your Excellency, may I introduce..."
- "Your Excellency" is the title and address when speaking with the partner of the Governor-General

- As any visit to a Royal Show is an 'official visit', there should be no relaxation of the correct form of address.
- Any refreshments/entertainment/hosting should be conducted in a manner befitting the VIP status of the Governor-General.

ROYAL AGRICULTURAL SOCIETY PRESIDENT, VICE PRESIDENT, SPOUSES AND EXECUTIVE MEMBERS

- If any of the above has been invited to a Royal Show or an A&P Show, their presence at the Show should be purposeful and should be handled in an appropriate manner.
- As an invited guest and representative of the Society, the Royal Agricultural Society Executive are happy to assist with the hosting of VIPs (such as MPs etc) and/or the presentation of prizes and such like, providing this has been arranged with the person concerned prior to the show.
- An itinerary of events/presentations should be provided to the Executive Member, so they can ensure they fulfil any expectations/obligations.

NB: Members of the Royal Agricultural Society Executive are pleased to be invited to your Show and to assist where possible. However, there is nothing more embarrassing for those concerned than to feel like a 'spare part' or to be ignored altogether! (Particularly as in some cases, they may have travelled some considerable distance to support your Show.) Please ensure that they are treated with the same respect you would bestow on other VIP guests.

ROYAL EVENTS

INTRODUCTION

This document outlines the guidelines to be followed by A&P Associations for the right to conduct a Royal Event, under the auspices of the Royal Agricultural Society of NZ (RAS).

Unless otherwise stated, the right is granted for one specified show only and Royal Event status is for no more than 3 sections of the Show. (Sections can include any area of the A&P Show including Home & Craft etc, however Dairy & Beef would be classified as separate sections)

Departure from the guidelines outlined here, excluding the Standard Schedule of Classes, is permitted only with the prior approval and agreement in writing of the RAS Executive Committee.

1. SUBMISSION DATES

SCHEDULE OF CLASSES

The Standard Schedule of Classes is the basis for Royal Event classes. The Host A&P Association and Breed Societies may submit requests for changes to the Standard Schedule of Classes through the RAS Executive. All classes requested by affiliated Breed and Kindred Associations are to be included in the Royal Event Schedule. (If however, these do not attract entries, they are not required to be included in the Royal Event catalogue.)

Royal Event classes are for Breeds affiliated to the Royal Agricultural Society only.

Notwithstanding the paragraph above, Host A&P Associations who wish to stage special or local classes, additional to those in the Standard Schedule, are free to do so. These will not however attract Royal Event awards.

The Draft Schedule (for the Royal Event classes) is to be submitted to the RAS Executive for approval.

APPOINTMENT OF JUDGES

Only judges suitable to judge at Royal Show standard are to be used for the Royal Event classes. Breed Societies should be asked to provide senior judges (to Royal Show standard) for the relevant Royal Event Classes.

This means that Equestrian judges should be grade 1 (or equivalent).

A list of approved interbreed beef judges is available on the RAS website to assist host associations. A master sheep list is in the process of being compiled.

The judges for the Royal Event classes are to be submitted to the RAS Executive approval PRIOR to invitations being extended to potential judges.

2. APPLICATION TO HOST A ROYAL EVENT

Application to host a Royal Event shall be made direct to the RAS Executive. A minimum of one Royal Event show per Island each Show season will be approved by the RAS Executive. However, there may be more than one show per Island approved, depending on the sections applied for and the timing and locations of the Show.

There is no special application form – a full letter of application, covering the following criteria, will suffice. Any application must cover the following:

- An explanation of the proposed Royal Event is required
- The applicant needs to have the facilities and infrastructure for the particular event that will be suitable to meet a show of 'Royal Event' standard in the sections

applied for or have the ability to provide those facilities and infrastructure before the event takes place. A full profile of the applicant society, including details of the committee and a minimum of the past two year show attendances should be included with the application.

- The application needs to be made through the RAS Executive. (Where the RAS Executive receives applications from two shows in the same period, the Executive, in consultation with the District, will determine which application goes forward.)
- In order for the application to be considered, a full proposal must be submitted - including information on entry levels in the sections being applied for, numbers attending the Show etc as stated above.
- Please also include an outline of how your Association proposes to meet the protocols as stated in 10.

3. FRANCHISE FEE

A Royal Event Franchise fee of \$2,500, plus GST, for each event (whether one, two or three sections) shall be paid by the host association to the Royal Agricultural Society. An invoice will be issued by the RAS 2 months prior to the Royal Event and should be paid prior to the Royal Event taking place.

4. NAMING

The show will be suitably named, based on its focus. The name will be approved in consultation with the RAS Executive and the applicant Host A&P Association. Under NO circumstances is the show to be referred to (verbally or in writing) as a Royal Show.

5. SCHEDULE & CATALOGUE INCLUSIONS

The RAS requests that the following are included in the Royal Event Schedule and Catalogue:

- i Notification that the Royal Event is run under the by-laws and regulations of the RAS and the by-laws and regulations of the Host A&P Association concerned
- ii Royal Agricultural Society and 'Royal Event' logos

The RAS Executive Officer will supply the Host A&P Association secretary with the necessary logos for printing in the schedule and catalogue.

In addition to the information required in the Schedules and Catalogues as indicated in the Conduct of Royal Events, it is also usual for the foreword of the catalogue to include editorial material from the President of the Royal Agricultural Society, along with a photograph if room allows. (These will be supplied by the Royal Agricultural Society on request from the host association.)

6. RIBBONS AND SASHES

The Royal Agricultural Society will cover the cost of the tri-colour navy/white/blue 'Royal Event' supreme champion ribbons for the appropriate sections of the Show. It is preferable logistically for the Host Association to order and control the ribbons, and invoice the RAS for the cost of the supreme champion ribbons – related to the Royal Event Classes only - following the show. This avoids adding an additional person into the chain and also allows the Host Association to make the most of any discounts for the size of the ribbon order.

The supreme champion ribbons to be presented as part of the 'Royal Event' are two-tone blue and white colour (as per the Royal Event logo), along with gold lettering and the words 'Royal Event'. (The ribbon is 200 mm wide tri-colour ribbon – navy/white/royal blue – with gold lettering. It includes the RAS Gold Crest on the left but is also able to include another major sponsor's logo if applicable). The supreme champion winners also receive the RAS two-tone blue 'royal event' medal.

It is suggested (but not compulsory) that champion ribbons be presented – these would be navy with gold lettering and tassels and slightly wider than usual ribbons (e.g. 100mm) – and would be at the cost of the Host A&P Association.

7. MEDALS

Each 'royal' event can apply for Royal Agricultural Society 'Royal Event' Medals. These medals are provided by the RAS at no additional charge to the Host A&P Association. The classes these medals are to be awarded to must be stated. Only appropriate Royal Show classes are eligible for Royal Event medals (i.e. supreme champion or similar). Medals outside of this criterion for non-traditional sections of the show will be considered by the RAS Executive upon application.

There is also a 'Royal Event' prize that is presented to the 'best in show', selected from the recipients of the 'Royal Event' medals. . It is recommended that the medals are presented to the winners at the end of the Grand Parade. At that time, the overall best in show is judged and then presented the trophy. This creates a feature of the Royal Event presentations. Should your Show not have a Grand Parade then please give an outline of how you would present the prizes/trophy and what your show does instead of a Grand Parade that 'salutes' the show winners.

8. PRIZE TICKETS

The title 'As agreed by RAS & Host A&P Association (see 4)' shall appear on all prize tickets irrespective of whether they are awarded for standard Royal Event classes or local classes.

Prize tickets shall be printed bearing the names of both the RAS and Host Association presidents.

9. ROYAL EVENT PROMOTION

The Host A&P Association is responsible for promoting and publicising the Royal Event.

The RAS will provide 'Royal Event' street banners and posters and stickers to assist the host association when promoting the event, however it is expected that the Royal Event status is acknowledged in some way on **all** correspondence and promotional material that goes out relating to the Royal Event. Some Associations may decide to have new letterhead incorporating the Royal Event logo, while other Associations may be able to adapt their existing letterhead with the addition of the stickers provided. (Whatever decision is made, it is expected that professional standards are maintained at all times)

Any additional 'rules' relating to this advertising or publicity, as per any sponsorship agreements between the Royal Agricultural Society and any major sponsors, will be provided by the RAS.

10. PROTOCOLS

It is expected that invited guests/Royal Agricultural Society Executive/District Chairman and/or District Councillors attending the 'Royal Event' Show will be issued with complimentary passes, car parking passes and meal passes for the day/s they are in attendance. It is also expected the Host Association will treat the above guests in the same manner as they would accommodate their President's guests.

If any of the Executive and/or spouses/partners have been invited to a 'royal event' Show, their presence at the Show should be purposeful and should be handled in an appropriate manner.

As an invited guest and representative of the Society, the Royal Agricultural Society Executive are happy to assist with the hosting of VIPs (such as MPs etc) and/or the presentation of prizes and such like, providing this has been arranged with the person concerned prior to the show.

An itinerary of events/presentations should be provided to the Executive Member, so they can ensure they fulfil any expectations/obligations. Should an Executive Member be assisting with the hosting of a VIP, this list should include timetables/programmes for any official engagements the VIP may be undertaking, so that their 'host' can ensure they are in the appropriate place at the right time.

NB: Members of the RAS Executive are pleased to be invited to your Show and to assist where possible. However, there is nothing more embarrassing for those concerned than to feel like a 'spare part' or to be ignored altogether! (Particularly as in some cases, they may have travelled some considerable distance to support your Show.) Please ensure that they are treated with the same respect you would bestow on other VIP guests.

11. GENERAL

Any matter not provided for in these guidelines shall be resolved by consultation and mutual agreement between the RAS and the Host A&P Association.