### RAS NORTHERN DISTRICT EXECUTIVE COMMITTEE 2014/2015

<table>
<thead>
<tr>
<th><strong>Chairperson</strong></th>
<th>1120A Waiuku Road, RD 1, WAIKLU 2681</th>
<th><strong>Ph</strong> 09 235-9261</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geoff Smith</td>
<td></td>
<td>E <a href="mailto:geoff.smith@procare.co.nz">geoff.smith@procare.co.nz</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Vice Chairperson</strong></th>
<th>54 Bradly Road, RD 2, HELENSVILLE 0875</th>
<th><strong>Ph</strong> 09 420 8736,</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jordan Bradly</td>
<td></td>
<td>Fx 09 420 8736</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Secretary</strong></th>
<th>PO Box 104, DARGARVILLE 0340</th>
<th><strong>Ph</strong> 09 439-0991</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joanne Thomas</td>
<td></td>
<td>E <a href="mailto:da-jkthomas@xtra.co.nz">da-jkthomas@xtra.co.nz</a></td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th><strong>Council</strong></th>
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</thead>
<tbody>
<tr>
<td>Shona Addison</td>
<td>502 Fordyce Road, RD 1, HELENSVILLE</td>
<td><strong>Ph</strong> 09 420-7215</td>
</tr>
<tr>
<td></td>
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<td>Fx</td>
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<tr>
<td></td>
<td></td>
<td>E <a href="mailto:shona@dashdesign.co.nz">shona@dashdesign.co.nz</a></td>
</tr>
</tbody>
</table>

| Don Blumhardt       | 73B Takahue Saddle Road, RD 1, KAITAIA 0481 | **PH/Text**: 0274860846 |

| Jeannette Caldwell  | 137 Monk Road, Mangapai, RD 8, WHANGAREI 0178 | **Ph** 09 432-2868 |
|                     |                                        | E caldwell-theabbey@xtra.co.nz |

| Genette Churches    | 72 Brick Bay Drive, RD 2, WARKWORTH    | **Ph**: 09 4257491  |
|                     |                                        | E g.churches@clear.net.nz |

<table>
<thead>
<tr>
<th>Kevin Cholmondeley-Smith</th>
<th>PO Box 168, CLEVEDON 2248</th>
<th><strong>Ph</strong>: 09 292-8783</th>
</tr>
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<tbody>
<tr>
<td></td>
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<td>M: 021 839010</td>
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<tr>
<td></td>
<td></td>
<td>E <a href="mailto:kevin@theclevedonhotel.co.nz">kevin@theclevedonhotel.co.nz</a></td>
</tr>
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<thead>
<tr>
<th>Sharon Cook</th>
<th>Donaldson Road, RD 1, OKAIHAU</th>
<th><strong>Ph</strong> 09 401 9069</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>E <a href="mailto:sharoncook@ihug.co.nz">sharoncook@ihug.co.nz</a></td>
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| John Fleet            | 1120A Waiuku Road, RD 1, WAIKLU 2681 | **Ph** 09 235-9261 |
|                       |                                      | E john@pukekoheshowgrounds.co.nz |

| Linzi Jobbit          | 473 Mataraua Road, RD 1, KAIKOHE   | **Ph** 09 405-3216  |
|                       |                                      | E thejobbits@orcon.net.nz |

| Alan Maher            | Box 295, KAIKOHE                 | **Ph** 09 4010011  |
|                       |                                  | E kaikohe.show@yahoo.co.nz |
A & P SOCIETIES
At the present time there are 13 A & P shows in the Northern region:
- Auckland
- Bay Of Islands
- Clevedon
- Franklin
- Helensville
- Kaikohe
- Kaitaia & Districts
- Kumeu
- North Hokianga
- North Kaipara
- Northern Wairoa
- Warkworth
- Whangarei

BREED AND AFFILIATED SOCIETIES
There are a few affiliated societies of the RAS who have a secretary domiciled in the Northern region and all efforts should be made to encourage their attendance at any Northern District Meetings. (The RAS Chief Executive Officer will forward on all meeting notices)

COUNCIL
Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER
Each is elected at the AGM.

MEETINGS
Are set by the executive committee and generally are held -
- April/May (AGM)
- September
- Other meetings as required.
- The Northern District meeting is normally an open one and all breed matters, as applicable, are discussed at the same meeting.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

ADMINISTRATION
The administration of the district's responsibilities is undertaken by the District Secretary.

LEVIES
At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

MEMBERSHIP
Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate.

(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)
## RAS MID NORTHERN EXECUTIVE COMMITTEE 2014/2015

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address</th>
<th>Phone/Mobile</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman</td>
<td>Bruce Orr</td>
<td>30 Moiti Road, Tauranga 3118</td>
<td>0275 922 121</td>
<td><a href="mailto:bruceorr@xtra.co.nz">bruceorr@xtra.co.nz</a></td>
</tr>
<tr>
<td>Secretary/Treasurer</td>
<td>Leanne Cooke</td>
<td>357 Matangi Road, Hamilton 3284</td>
<td>027 452 7550</td>
<td><a href="mailto:leanne.cooke@xtra.co.nz">leanne.cooke@xtra.co.nz</a></td>
</tr>
<tr>
<td>Vice Chairman/Equestrian Chair</td>
<td>Bruce Calder</td>
<td>Pikowai Farms, RD4, Whakatane 3194</td>
<td>07 322-2255</td>
<td><a href="mailto:bmtmcaldar@gmail.com">bmtmcaldar@gmail.com</a></td>
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<tr>
<td>Council</td>
<td>Rion Belfield</td>
<td>163 Mangakawa Road, RD4, Cambridge 3496</td>
<td>07 888-3643</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Don &amp; Jocelyn Charleston</td>
<td>195 Mangawhara Road, RD3, Morrinsville 3373</td>
<td>07 887-7870</td>
<td><a href="mailto:d.charleston@xtra.co.nz">d.charleston@xtra.co.nz</a></td>
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<tr>
<td></td>
<td>Alan Copeman</td>
<td>PO Box 565, Waikato Mail Centre, Hamilton</td>
<td>021 874 222</td>
<td><a href="mailto:villaparknz@gmail.com">villaparknz@gmail.com</a></td>
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<tr>
<td></td>
<td>Anne Hjorth</td>
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<td><a href="mailto:annehjorth@gmail.com">annehjorth@gmail.com</a></td>
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<tr>
<td></td>
<td>Jim Keyte</td>
<td>8 Rogers Place, Hamilton 3214</td>
<td>07 855-1396</td>
<td>027 276 0464</td>
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<tr>
<td></td>
<td>Betty Lennard</td>
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<td>07 884-9982</td>
<td><a href="mailto:falcon.lodge@xtra.co.nz">falcon.lodge@xtra.co.nz</a></td>
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<tr>
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<td><a href="mailto:doug.janl@xtra.co.nz">doug.janl@xtra.co.nz</a></td>
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<td>Ian Maslin</td>
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<td><a href="mailto:farmer1946@live.com">farmer1946@live.com</a></td>
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<tr>
<td></td>
<td>Walter Scott</td>
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<td>07 889-7144</td>
<td><a href="mailto:wandt@maxnet.co.nz">wandt@maxnet.co.nz</a></td>
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<tr>
<td></td>
<td>Noel Smith</td>
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<td>0274 480 331</td>
<td><a href="mailto:ngsmith@ihug.co.nz">ngsmith@ihug.co.nz</a></td>
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<tr>
<td></td>
<td>Ian Smith</td>
<td>Te Poi Road, RD3, Matamata 3473</td>
<td>07 888-2869, Fx 07 888-2765</td>
<td><a href="mailto:g.oak@xtra.co.nz">g.oak@xtra.co.nz</a></td>
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<tr>
<td>New in 2014</td>
<td>Chase Downham</td>
<td>16 Kaikahu Road, RD1, Paeroa 3671</td>
<td>07 867-8766</td>
<td><a href="mailto:paeroaandp@hotmail.com">paeroaandp@hotmail.com</a></td>
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<tr>
<td></td>
<td>Allan Whitehead</td>
<td>34 Whitehead Avenue, RD3, Te Puke 3183</td>
<td>07 573-8008</td>
<td></td>
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A & P SOCIETIES
At the present time there are 14 A & P shows in the Mid Northern region:

- Cambridge
- Morrinsville
- Tauranga
- Te Kauwhata
- Waikato
- Katikati
- Paeroa
- Taumarunui
- Te Puke
- Rotorua
- Te Aroha
- Tokoroa
- Matamata
- Te Kauwhata
- Waihi
- Waikato

ADDITIONAL
North Island All Breeds In Hand Horse Show is also a fully contributing member within the District

BREED AND AFFILIATED SOCIETIES
There are several affiliated societies of the RAS who have a secretary domiciled in the Mid Northern region and all efforts should be made to encourage their attendance at any Mid Northern District Meetings. (The RAS Chief Executive Officer will forward on all meeting notices)

COUNCIL
Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER
Each is elected at the AGM.

MEETINGS
Are set by the executive committee and generally are held -

- February
- April/May (AGM)
- July/August
- Mid Northern District Council meetings follow the Horse Stewards Committee meeting.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

ADMINISTRATION
The administration of the district’s responsibilities is undertaken by the District Secretary.

LEVIES
At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

MEMBERSHIP
Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate.

(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)
## EASTERN DISTRICT COUNCIL
ROYAL AGRICULTURAL SOCIETY OF NZ

Secretary: Anna Hamilton  
PO Box 349, Hastings 4156  
Phone: 06 8783123  
Email: events@showgroundshb.co.nz

### RAS EASTERN DISTRICT EXECUTIVE COMMITTEE 2014-2015

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Contact Details</th>
</tr>
</thead>
</table>
| **Chairman – District & Equestrian** | Robert Pattullo  
Newstead  
RD 4 Napier 4184 | Ph 06 844 5858 – 0274 962 720  
newstead@ruralinzone.net |
| **Secretary / Treasurer**   | Anna Hamilton  
P O Box 349  
Hastings 4156 | Ph 06 8783123 extn 704 – 021 244  
0673  
events@showgroundshb.co.nz |
| **Vice Chairman**           | Megan Hawkins  
PO Box 204  
FEILDING | Ph 06 323-5355  
hawk@xtra.co.nz |
| **Council**                 | Julia Tatum  
Box 257  
WAIPUKURAU 4242 | Ph 06 858-8269, Fx 858-8271;  
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|                            | Simon Collin  
101 Rangitoto Road  
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|                            | Brent Linn  
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gm@showgroundshb.co.nz |
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|                            | Sue Wilson  
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|                            | Dave Martin  
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|                            | Robert Pattullo  
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|                            | Anna Hamilton  
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|                            | Megan Hawkins  
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hawk@xtra.co.nz |
|                            | Lu Maullsaid  
PO Box 432, Wairoa 4160 | Ph 06 838 3831 - 027 2839 189 |
EASTERN DISTRICT COUNCIL
ROYAL AGRICULTURAL SOCIETY

INFORMATION SHEET

A & P SOCIETIES
At the present time there are 7 A & P shows in the Eastern region:
- Central Hawkes Bay
- Hawkes Bay
- Poverty Bay
- Wairarapa
- Dannevirke
- Masterton
- Wairoa

ADDITIONAL
NZ National Horse & Pony Show, Pukahu District Sports Club and Hawkes Bay Showing
Championships are also fully contributing members within the District

BREED AND AFFILIATED SOCIETIES
There are only a couple of affiliated societies of the RAS who have a secretary domiciled in
the Eastern region, however all efforts should be made to encourage their attendance at any
Eastern District Meetings. (The RAS Chief Executive Officer will forward on all meeting
notices)

COUNCIL
Consists of people duly elected by the members at the Annual General Meeting and hold
office for a three year period upon which they retire by rotation but may offer themselves for
re-election.

PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER
Each is elected at the AGM.

MEETINGS
Are set by the executive committee and generally are held:
- April/May (AGM)
- Other meetings as required.
- Generally the Eastern District Council has a combined meeting.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only
one vote per Society is permitted at meetings.

ADMINISTRATION
The administration of the district's responsibilities is undertaken by the District Secretary.

LEVIES
At the present time the Royal Agricultural Society affiliation levies are paid by each society to
the District Secretary whom then passes these amounts on to the governing body (RAS of
New Zealand).

MEMBERSHIP
Every A & P Society, Breed Societies and RAS affiliates are members of the Members
Representative Committee of the RAS, and each has voting rights at the MRC Annual
General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural
Society, but have no voting rights at RAS meetings unless acting in the capacity as a show
representative or delegate.
(Please Note: All members must be current financial members of the RAS organization for
their membership rights to be valid)
| **Chair** | Maxine Mulligan  
672 Watershed Road  
RD10,  
PALMERSTON NORTH 4470 | Ph 06 326-8420  
027 240 8504  
maxine.mulligan@xtra.co.nz |
|---|---|---|
| **Secretary / Treasurer (& Councillor)** | Christine Hughes  
P O Box 309,  
STRATFORD 4352 | Ph 06 765-6173  
027 269 4163  
stratfordshow@xtra.co.nz |
| **Horse Chairman & Vice Chairman** | David Schumacher  
Warwick Road  
RD21,  
STRATFORD 4391 | Ph 06 765-7632  
aimee@xtra.co.nz |
| **Council** | Trevor Latimer  
Jervois Terrace  
RD20,  
LEVIN | Ph 06 368-5607  
027 432 1939  
gillandtrevl@slingshot.co.nz |
| **Judge’s Co-ordinator & Councillor** | Alan Windle  
20 Sheehea Street,  
SHANNON | Ph 06 362-7182  
027 415 7512  
creationsofnala@xtra.co.nz |
| **Measuring & Councillor** | John Wall  
Ngahere  
RD9,  
PALMERSTON NORTH | Ph 06 329-3743  
jwwall@farmside.co.nz |
| | John Lawrence  
9 Pickwick Road,  
WANGANUI | Ph 06 348-9593  
0274 785 001 |
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| | Richard Gibson  
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| | Peter Gibbons  
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petergibbons@xtra.co.nz |
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Pretoria Rd  
RD4,  
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027 348 3365 (G)  
asbystud@ihug.co.nz |
| | Murray Meads  
10 Highfield Road  
FEILDING 4702 | Ph 027 553 0113  
mkmeads@xtra.co.nz |
A & P SOCIETIES
At the present time there are 10 A & P shows in the Western region:
Manawatu Wanganui
Waverley Egmont
Stratford Feilding
Taranaki Horowhenua
Taihape Waimarino

ADDITIONAL
Taranaki Horse & Pony All Breeds Show is also a fully contributing member within the District

BREED AND AFFILIATED SOCIETIES
There are several affiliated societies of the RAS who have a secretary domiciled in the Western region and all efforts should be made to encourage their attendance at any Western District Meetings. (The RAS Chief Executive Officer will forward on all meeting notices)

COUNCIL
Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER
Each is elected at the AGM.

MEETINGS
Are set by the executive committee and generally are held -

- April/May (AGM)
- October
- Other meetings as required.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

ADMINISTRATION
The administration of the district's responsibilities is undertaken by the District Secretary.

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<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address/Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>Peter Gilbert</td>
<td>Pole Road RD6, ASHBURTON 7776</td>
</tr>
<tr>
<td></td>
<td>Ph 03 302-4771, Fx 03 302-4773</td>
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<tr>
<td></td>
<td>0274 356 334</td>
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<td><a href="mailto:gienalla@slingshot.co.nz">gienalla@slingshot.co.nz</a></td>
<td></td>
</tr>
<tr>
<td>Secretary /Treasurer</td>
<td>Christine Roberts</td>
<td>9 Matai Place OXFORD 7430</td>
</tr>
<tr>
<td></td>
<td>Ph 03 312-4116, Fx 03 312-4186</td>
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<td></td>
<td>0274340644</td>
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<td></td>
<td><a href="mailto:secretary@oxfordapshow.co.nz">secretary@oxfordapshow.co.nz</a></td>
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<tr>
<td>Vice Chairperson</td>
<td>Melissa Jebson</td>
<td>2091 Wards Road RD1 DARFIELD 7571</td>
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<td>Ph 03 318-3796, <a href="mailto:flockstonstud@xtra.co.nz">flockstonstud@xtra.co.nz</a></td>
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<tr>
<td>Council</td>
<td>Mark Fleming</td>
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<tr>
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<td>Ph &amp; Fax 03 329-1627</td>
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<td></td>
<td>Peter Gardner</td>
<td>166 Amberley Beach Road RD1, AMBERLEY 7481</td>
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<td>Ph 06 314-8836, Fx 03 314-8926</td>
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<td>027 217 9550</td>
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<td></td>
<td>Nick Gilbert</td>
<td>Winchmore Lauriston Rd RD 6, ASHBURTON 7776</td>
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<td>Ph 027 404 4404</td>
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<td></td>
<td>Sarah Heddell</td>
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<td>Nicky Hutchinson</td>
<td>Reids Hill, Little River, BANKS PENINSULA 7591</td>
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<td>Ph 03 325-1045, Fx 03 325-1047</td>
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<td>021 060 9607</td>
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A & P SOCIETIES
At the present time there are 30 A & P shows in the Central region:

- Amberley
- Amuri (Rotherham)
- Ashburton
- Banks Peninsula
- Buller
- Canterbury
- Cheviot
- Courtenay
- Duvachelle
- Ellesmere
- Flaxbourne
- Golden Bay
- Hawarden
- Inangahua (Reefton)
- Kaikoura
- Mackenzie Highland
- Malvern
- Marlborough
- Mayfield
- Methven
- Motueka
- Murchison
- Nelson
- Northern (Rangiora)
- Oxford
- Rai Valley
- Southern Canterbury
- South Westland (Whararoa)
- Temuka & Geraldine
- Westland (Hokitika)

ADDITIONAL
South Island Premier Horse Show is also a fully contributing member within the District

BREED AND AFFILIATED SOCIETIES
There are only a few affiliated societies of the RAS who have a secretary domiciled in the Central region, however all efforts should be made to encourage their attendance at any Central District Meetings. (The RAS Chief Executive Officer will forward on all meeting notices)

COUNCIL
Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

PRESIDENT, VICE PRESIDENT
Both are elected at the AGM.

SECRETARY/TREASURER
The Central District Council presently contract out the above services and this contract is reviewed annually.

MEETINGS
Are set by the executive committee and generally are held -
- February
- April (AGM)
- July/August
- December
- Other meetings as required.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

ADMINISTRATION
The administration of the District's responsibilities is undertaken by the District Secretary.

LEVIES
At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

MEMBERSHIP
Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year. Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate. (Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid).
### RAS SOUTHERN DISTRICT EXECUTIVE COMMITTEE 2014/2015

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Email</th>
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<tbody>
<tr>
<td><strong>Chairman</strong></td>
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A & P SOCIETIES
At the present time there are 18 A & P shows in the Southern region:

Blueskin, Central Otago, Gore
Lake County, Maniototo, Mt Benger
North Otago, Otago/Taieri, Southland
Palmerston/Waihero, South Otago, Upper Clutha
Strath Taieri, Tokomairiro, Winton
Waiau, West Otago, Winton
Wyndham

BREED AND AFFILIATED SOCIETIES
There are only a few affiliated societies of the RAS who have a secretary domiciled in the Southern region, however all efforts should be made to encourage their attendance at any Southern District Meetings. (The RAS Executive Officer will forward on all meeting notices)

COUNCIL
Consists of not less than 12 people duly elected by the members at the Annual General Meeting and hold office for a three year period upon which they retire by rotation but may offer themselves for re-election.

PRESIDENT, VICE PRESIDENT, SECRETARY/TREASURER
Each is elected at the AGM.

MEETINGS
Are set by the executive committee and generally are held -

- April/May (AGM)
- October
- Other meetings as required.

- Generally the Southern District Council meets on the same day as the Horse Stewards committee.

Any member of an affiliated A & P Society or Breed Society can attend the meetings but only one vote per Society is permitted at meetings.

ADMINISTRATION
The administration of the district's responsibilities is undertaken by the District Secretary.

LEVIES
At the present time the Royal Agricultural Society affiliation levies are paid by each society to the District Secretary whom then passes these amounts on to the governing body (RAS of New Zealand).

MEMBERSHIP
Every A & P Society, Breed Societies and RAS affiliates are members of the Members Representative Committee of the RAS, and each has voting rights at the MRC Annual General Meeting held at conference each year.

Members of each A & P Society automatically become members of the Royal Agricultural Society, but have no voting rights at RAS meetings unless acting in the capacity as a show representative or delegate.

(Please Note: All members must be current financial members of the RAS organization for their membership rights to be valid)
RAS DISTRICT COUNCIL RESPONSIBILITIES

- Organise at least one District Council Meeting and AGM, including preparation of meeting agendas, publishing and circulation of minutes.

- Co-ordinate with the RAS Executive Officer, the annual visit of the RAS Executive Officer at the AGM.

- Recommend that a meeting be held so that remits can be submitted by the District to the RAS Executive by 31 March.

- AGM must be held prior to 16 May. Recommend that time allowed at AGM to discuss remits as circulated nationally by the RAS Executive so all members have a good understanding before postal voting takes place.

- Forward copies of meeting agendas, dates and minutes to the Royal Agricultural Society.

- Maintain District Council budgets (both equestrian & general) and accounts, prepare annual accounts and balance sheet and forward copies of all to the RAS Executive Officer.

- Liaise with A&P Associations in District regarding show dates and contacts, and other matters related to the Society and forward any necessary changes to the RAS Executive Officer as they occur.

- Maintain a list of District show dates, at least two years in advance.

- Collect A&P and other levies on behalf of the Royal Agricultural Society.

- Co-ordinate equestrian matters for the District including drug testing, horse measuring, district judge’s lists, judges' seminars etc. This will include maintaining a list of Horse Measuring Stands, Stewards and Drug Testing Stewards for the District, and holding Life Height Certificate information and Horse Leasing details. Forward all necessary information to the RAS Equestrian Co-ordinator as changes occur or as requested

- Distribute Royal Agricultural Society correspondence to A&P Associations in the district including rule changes, executive meeting minutes, promotional activities etc.

- Distribute Royal Agricultural Society materials for sale such as Judges Registers, Height certificates, Measuring Rule Books, and Wool Judging Cards etc.

- Liaise with the Royal Agricultural Society Executive regarding matters affecting the Society and/or its membership.

- Promote the Society’s annual awards/competitions.

- Host and organise the Society's annual conference as applicable on a rotational basis.

- Abide by the Society's Rules, Regulations and By-laws and act in a manner that is congruent with these. (See copies of the Code of Conduct, District Chair & District Secretaries Responsibilities.)
CODE

OF

CONDUCT

November 2005

This Code of Conduct was adopted by resolution of the RAS Executive on 24 November 2005

Royal Agricultural Society of New Zealand

CODE OF CONDUCT
PART ONE: INTRODUCTION

This code of conduct provides guidance on the standards of behaviour that are expected from the RAS Executive and RAS Districts, and all other duly elected officers of the Society. All elected members are required to comply with the code. The code applies to elected members in their dealings with:

- each other
- all staff employed by the Society or its Districts
- the media
- the general public

The objective of the code is to enhance:

- The level of cooperation, support and understanding of the RAS, its delegated officials and District representatives and the roles each play in supporting the overall, unified direction of the organisation.
- the credibility, effectiveness and accountability of the RAS, its officials, affiliates and members.
- mutual trust, respect and tolerance between the elected members as a group and between the elected members and management and staff.

This code of conduct seeks to achieve its objectives by recording:

- an agreed statement of roles and responsibilities (recorded in Part Two of the code)
- agreed general principles of conduct (recorded in Part Three of the code)
- specific codes of conduct applying to particular circumstances or matters (also recorded in Part Three of the code).

Elected members are primarily accountable to electors of the organisation through the democratic process. The code of conduct that follows is based on the following general principles of good governance:

- **Public interest**: Members should serve only the interests of the RAS as a whole and should never improperly confer an advantage or disadvantage on any individual or group.

- **Honesty and integrity**: Members should not place themselves in situations where their honesty and integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour.
Objectivity: Members should make decisions on merit including making appointments, awarding contracts, or recommending individuals for rewards or benefits. Elected members should also note that, once elected, their primary duty is to the interests of the RAS nationally, not only the District that elected them.

Accountability: Members should be accountable for their actions and the manner in which they carry out their responsibilities.

Openness: Members should be as open as possible about their actions and those of the RAS, and should be prepared to justify their actions.

Personal judgment: Members can and will take account of the views of others, but should reach their own conclusions on the issues before them, and act in accordance with those conclusions.

Respect for others: Members should promote equality by not discriminating unlawfully against any person and by treating people with respect, regardless of their race, age, religion, gender, sexual orientation, or disability. They should respect the impartiality and integrity of the RAS staff.

Duty to uphold the law: Members should uphold the law and on all occasions act in accordance with the trust placed in them.

Stewardship: Members must ensure that the RAS uses resources prudently and for lawful purposes, and that the RAS and Districts maintain sufficient resources to meet the agreed mission, goals and objectives of the Society.

Leadership: Members should promote and support these principles by example, and should always endeavour to act in the best interests of the A&P movement and RAS organization as a whole.

PART TWO: ROLES AND RESPONSIBILITIES
This part of the code describes the roles and responsibilities of elected officers of the RAS, the additional roles of the President and Vice President, the Executive Committee, RAS Chairpersons and the role of the Chief Executive.

Elected Members
Elected members, acting as RAS officials, are responsible for:

- The development and adoption of RAS policy.
- Monitoring the performance of the RAS against its stated objectives and policies.
- Prudent stewardship of RAS resources.
- Employment of the Chief Executive.
- Representing the interests of the Ordinary Members of the RAS. (On election, the members’ first responsibility is to the RAS as a whole.)

Unless otherwise provided by the Constitution, or in standing orders, the RAS and its Districts and other RAS committees can only act by majority decisions at meetings. Each member has one vote. Any individual member (including the President) has no authority to act on behalf of the RAS unless the RAS Executive has expressly delegated such authority.
President
The President is elected by the membership as a whole and as one of the elected members shares the same responsibilities as other members of Society. The President also has the following roles as:

- Presiding member at Executive meetings. The President is responsible for ensuring the orderly conduct of business during meetings (as determined in standing orders);

- Advocate on behalf of the RAS. This role may involve promoting the RAS and representing its interests. Such advocacy will be most effective where it is carried out with the knowledge and support of the Executive;

- Ceremonial head of the Royal Agricultural Society.

- Providing leadership and feedback to other elected members on teamwork and chairmanship of committees; and to the Executive Officer and other RAS staff.

The President must follow the same rules as other elected members about making public statements and committing the RAS to a particular course of action, unless acting in accordance with the rules for media contact on behalf of the RAS under a delegation of authority from the Executive.

Vice President
The Vice President exercises the same roles as other elected members and, if the President is absent or incapacitated, the Vice President must perform all of the responsibilities and duties, and may exercise the powers of the President (as summarised above).

Executive
The RAS Executive is charged with the responsibility of assisting the President and Vice President to oversee the mission, goals and objectives of the RAS and to act in accordance with this Code of Conduct. The Executive is expected to support the decisions made by the Executive team through the democratic process and to act in accordance with this Code of Conduct and in a manner befitting the status of their position.

Committee Chairpersons and other Elected Officials
A committee chairperson presides over all meetings of the committee, ensuring that the committee acts within the powers delegated by RAS, and as set out in the Constitution. A committee chairperson or other Elected Official of the RAS may be called on to act as spokesperson on a particular issue and when called upon to do so, should reflect the official views of the RAS. Other Elected Officials must act in accordance with this Code of Conduct and in a manner befitting the status of their position. The committee chairpersons and other elected officials are expected to support the decisions made by the RAS through the democratic process and to act accordingly.

Executive Officer
The Executive in accordance with rule 30 of the RAS Constitution appoints the Executive Officer. The Executive Officer is responsible for implementing and managing the RAS and RAS Executive’s policies and objectives within the budgetary constraints established by the Executive, including:

- Implementing the decisions of the Executive

- Providing advice to the Executive and RAS members and affiliates
• Ensuring that all responsibilities, duties and powers delegated to the Executive Officer or to any person employed by the RAS/Executive Officer, are properly performed or exercised

• Managing the activities of the RAS effectively and efficiently

• Maintaining systems to enable effective planning and accurate reporting of the financial performance of the RAS

PART THREE: RELATIONSHIPS AND BEHAVIOURS
This part of the code sets out the agreed standards of behaviour.

Relationships with others
Any organization, to be effective, requires mutual respect between members. The effective performance of the RAS also requires a high level of cooperation and mutual respect between elected officials, RAS members and staff. With this in mind elected officials and members of the RAS will conduct their dealings with each other in ways that:

• maintains member confidence in the office to which they have been elected.

• are open and honest.

• focuses on issues rather than personalities.

• avoids offensive or abusive conduct.

In particular elected officials will:

• be entitled to be treated with respect and tolerance by their fellow elected officials and by staff

• act in good faith in the interests of the RAS.

• act in accordance with this code of conduct.

• ensure that they are aware of the obligations placed on them, be adequately prepared for meetings, including reading agendas and other relevant material prior to meetings and, where possible, asking questions relevant in advance.

• approach decision-making with an open mind taking into account only relevant considerations, and arriving at decisions based upon the individual merits of a matter, free from actual or perceived bias.

• treat each other with courtesy and respect (including the avoidance of offensive or abusive conduct towards other elected officials, members and employees)

• not do anything which compromises, or could be seen as compromising, the impartiality of an employee.

• avoid publicly criticising the RAS Executive, other elected officials and any employees in any way, but especially in ways that reflect on the competence and integrity of the employee.
Relationship with the wider Membership
Effective decision-making depends on productive relationships between elected officials and the wider RAS membership.

Individual members should be accorded with respect in their dealings with the RAS and its elected officials, have their concerns listened to, and deliberated on an appropriate manner.

Contact with the Media
From time to time the RAS or its elected officials are asked to make comment to the media. This part of the code deals with the rights and duties of the RAS Executive or elected officials and staff when speaking to the media on behalf of RAS, or in their own right.

The following rules apply for media contact on behalf of the RAS:

- the President is the first point of contact for the official view on any issue. Where the President is absent, any matters will be referred to the Vice President or relevant committee chairperson.
- the President may refer any matter to the relevant committee chairperson or to the Executive Officer for their comment.
- no other member may comment officially on behalf of the RAS without having first obtained the approval of the President or Executive Officer.

Elected officials are free to express a personal view in the media, at any time, provided the following rules are observed:

- media comments must not state or imply that they represent the views of the RAS.
- where an elected official is making a statement that is contrary to a RAS Executive or membership decision or RAS policy, the elected official must not state or imply that his or her statements represent a majority view.
- media comments must observe the other requirements of the code of conduct, e.g. not disclose confidential information, or compromise the impartiality or integrity of staff.

Confidential Information
In the course of their duties, elected officials may occasionally receive information that may need to be treated as confidential. This will generally be information that is either commercially sensitive or is personal to a particular individual or member organisation.

Elected officials must not use or disclose confidential information for any purpose other than the purpose for which the information was supplied to the elected official.

Elected officials should be aware that failure to observe these provisions will impede the performance of RAS by inhibiting information flows and undermining membership confidence in the RAS and its Executive.
Conflicts of Interest
Elected officials must be careful that they maintain a clear separation between their personal interests and their duties as an elected member. This is to ensure that people who fill positions of authority carry on their duties free from bias (whether real or perceived).

If an elected official is in any doubt as to whether or not a particular course of action (including a decision to take no action) raises a conflict of interest, then the member should seek guidance from the President or Executive Officer immediately.

Standing Orders
Elected officials must adhere to the RAS meeting standing orders.

Ethics
The RAS seeks to promote the highest standard of ethical conduct amongst its elected officials and members. Accordingly, elected officials will:

- claim only for legitimate expenses as laid down by the Executive as policy and as per the policy manual.
- not influence or attempt to influence, any other elected official or RAS employee to take actions that may benefit the member, or the member’s family or business interests.
- not use RAS resources for personal business
- not solicit, demand, or request any gift, reward or benefit by virtue of their position.
- notify the Executive Officer if any gifts are accepted.

PART FOUR: COMPLIANCE AND REVIEW
This part deals with ensuring that elected officials adhere to the code of conduct and mechanisms for the review of the code of conduct.

Compliance
Elected officials must note that they are bound to comply with the provisions of this code of conduct and as such, will be asked to sign a document to this effect.

Procedure Regarding Alleged Breaches
The President and RAS Executive Committee will monitor compliance. All alleged breaches of the code would be reported to that committee, via the President or Executive Officer or any other RAS Executive Member. (If the President or Executive Officer is the subject of the allegation, the allegation is to be made via the Vice President). Any allegation of a breach of a code of conduct must be in writing, must make a specific allegation of a breach of the code of conduct, and must provide corroborating evidence.

The Executive committee will investigate the alleged breach. Before beginning any investigation, the Executive committee will notify the elected official(s) involved in writing of the complaint and explaining when and how they will get the opportunity to put their version of events. Both the person making the allegation and the person the subject of the allegation have the right (under natural justice) to appear before the Executive Committee and to be heard in a fair and impartial manner.
Responses to Breaches of the Code
The exact nature of the action the Executive Committee may take depends on the nature of the breach and whether there are statutory provisions dealing with the breach. Action may include and is not limited to:

- formal censure
- removal/dismissal of the elected official from their position and/or other representative type bodies.

Review
Once adopted, a code of conduct continues in force until amended by the Executive. The code can be amended at any time but cannot be revoked unless replaced with another code. Amendments to the code of the conduct require a resolution supported by 75 percent or more of the members of the Executive present and voting thereon.
KEY OBJECTIVES:

1. The primary role of the District Chair is to oversee the role and function of the District (through and in conjunction with the District Secretary) and to ensure the co-ordination of the District activities of the RAS.

2. The role of RAS Districts is to provide communication and liaison between the RAS National Executive and the RAS members residing in the District.

3. The RAS District is an extension of the RAS and the key purpose is to encourage greater participation of Members residing in the District in order to promote, motivate and support all members by assisting them to achieve their aims and objectives.

4. The RAS District’s key function is to provide forums for communication between A&P Assns, Breed Societies and other relevant agricultural organizations within a region that allow the exchange of useful information.

The District Chair is responsible for ensuring the following functions are carried out in/by the District:

- The administration of District matters as carried out by the District Secretary (see the Roles and Responsibilities of the District Secretary) in an efficient and timely manner.
- Chairing meetings in an appropriate manner and in line with the attached RAS Meeting Standing Orders, and ensuring all District meetings are handled in this manner.
- Holding a minimum of two District Meetings, plus the District AGM, and making sure these are organised, a meeting agenda is prepared, published and circulated, and the minutes of the meeting are also published and circulated. (NB: These meetings should focus on matters of importance to shows and showing in the District. Guest speakers should be invited to the meetings and the aim is to provide a ‘learning experience’ for those who attend.)
- Holding a District AGM, along the lines of a mini conference, prior to 16 May each year.
- It is encouraged that remits are discussed at the District AGM, however the District may hold a special remit meeting if it wishes. It is important that members are aware of the remits and have a good understanding of them prior to postal voting taking place. (Postal votes need to be with the RAS Executive Officer by 18 June)
- Seeing that the District takes its turn (on a rotational basis with other Districts) to host and organise the Society’s annual conference.
- The District operation, coordination and promotion of RAS Competitions
- Holding relevant District competitions such as ‘Best Show’; ‘Best RAS supporting Show’ etc
- Promotion for and of the District – such as ensuring news releases about District activities are issued through the District secretary etc.

The District Chair is expected to:

- Abide by the Society’s Rules, Regulations and By-laws and act in a manner that is congruent with these.
- While in the official position as Chair of a District, the Chair is expected to support the RAS, its Executive and the policy’s as agreed and passed at the annual conference and at all times act in a manner that is congruent with the policies and objectives of the Society.
- Liaise with the RAS Executive regarding matters affecting the Society and/or its membership, including attendance as District Chair to meetings with the RAS Executive (or representatives) at least once a year.
- Act in accordance with the Society’s code of conduct – including acting with integrity, accountability, credibility, have the ability to move away from personality problems and be fair and honest in all decisions.
DISTRICT SECRETARY ROLES & RESPONSIBILITIES

KEY OBJECTIVES:
1. The role of RAS Districts is to provide communication and liaison between the RAS national executive and the RAS members residing in the District.
2. The RAS District is an extension of the RAS and the key purpose is to encourage greater participation of Members residing in the District in order to promote, motivate and support the development of rural NZ by assisting District members to achieve their objectives.
3. The RAS District’s key function is to provide forums for communication between A&P Assns, Breed Societies and other relevant agricultural organizations within a region that allow the exchange of useful information.

DISTRICT ADMINISTRATION
- Deal with all enquiries related to the affair of the District and matters occurring in the District in the first instance
- Operates RAS administration for Districts (e.g. Maintain a list of district show dates and A&P contacts, at least two years in advance; RAS Judges Lists, Measuring stewards, membership database etc.) utilising the RAS database website
- Maintain District accounts, collect A&P and other levies on behalf of the RAS; prepare annual accounts and balance sheet and forward a copy to the Society.
- Facilitate the networking of A&P Show secretaries/administrators including assistance with the training of the same including providing support for new secretaries – provide RAS info pack and set up buddy system
- Co-ordinate equestrian matters for the District including drug testing, horse measuring, judges’ seminars etc. This will include maintaining a list of Horse Measuring Stands, Stewards and Drug Testing Stewards for the District, and holding Life Height Certificate information and Horse Leasing details and the co-ordination of District judges’ lists.
- Distribute Royal Agricultural Society correspondence to A&P Assns. in the District including rule changes, Executive Meeting minutes, promotional activities etc. as required.
- Collects District information such as examples of contracts, examples of job descriptions, constitutions and bylaws etc and share these as required locally and nationally
- Links with Sister Show exchanges and Youth Council (ultimately)
- Liaise with the Royal Agricultural Society Executive regarding matters affecting the Society and/or its membership, including District Chair and Secretary to meet with RAS Executive (or representatives) at least yearly.

COORDINATION OF DISTRICT ACTIVITIES
- Operate, coordinate and promote RAS Competitions – act as or are responsible for District convenors to ensure entrants are obtained and competitions held in their District, including the NZ Young Rural Achievers Award, RAS Junior Judging Competitions etc. as required.
- Hold District competitions such a ‘Best Show’; Best RAS supporting Show
- Conduct the PR functions for the District – issue news releases about District activities etc.
DISTRICT MEETINGS

- Organise a minimum of two District Meetings, plus the District AGM, including preparation of meeting agendas, publishing and circulation of minutes. Note: The majority of business on the meeting agendas should focus on matters of importance to shows and showing in the District. Guest speakers should be invited to the meetings to ensure these provide a ‘learning experience’ for those who attend.
- Hold a District AGM, along the lines of a mini conference, prior to 16 May each year.
- Collect remits from the District to forward to the RAS Executive prior to 31 March each year. It is encouraged that all remits are discussed at the District AGM (though a special remit can be held if the District wishes) to ensure all members have a good understanding of the remits prior to postal voting (18 June).
- **Forward copies of meeting agendas, dates and minutes to the RAS Executive Officer.**
- Host and organise the Society’s annual conference on a rotational basis.

GENERAL

- Abide by the Society’s Rules, Regulations and By-laws and act in a manner that is congruent with these.
- Act in accordance with the Society’s code of conduct – including acting with integrity, accountability, credibility, have the ability to move away from personality problems and be fair and honest in all decisions.
- Other activities and duties as may be required

**Additional Notes:**
The RAS is responsible for organisational development and strategic planning. The RAS will support the Districts by:

- Establishing a national website and database that can be accessed and changed by District personnel
- Developing guidelines and support for District operations
- Implementing a suitable rewards scheme to assist with the promotion of RAS competitions and events to encourage greater member participation (e.g. Prize money or tickets to Sydney Show etc) for A&Ps who nominate overall winners for RAS competitions
- Hosting and operating - at a national level – suitable RAS Royal Shows/Events and Competitions
- Providing the national rules, regulations etc
- Coordinating Sister Shows and RAS Youth Council (initially)
<table>
<thead>
<tr>
<th>Breed Association</th>
<th>Name</th>
<th>Contact Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alpaca Association of NZ Inc</td>
<td>Lyn Laws</td>
<td><a href="mailto:secretary@alpaca.org.nz">secretary@alpaca.org.nz</a></td>
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<tr>
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<td>Brown Swiss Cattle Breeders Association</td>
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<td>National Highland Register</td>
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