

## Job Description – Equestrian Portfolio



Title and Reporting Relationships			
Position title:	Executive Member holding the Equestrian Portfolio		
Appointment:	Elected at the Annual General Meeting for a term of three years		
Process of Appointment:	Elected at AGM normally		
Forms part of:	Judge Convenor's Panel, HSCE and Appeal Measuring Committee		
Remuneration:	None other than assistance with expenses for attendance at meetings, as applicable		
Author:	RAS Executive		
Approver:	RAS Executive	Approval Date:	December 2020

Role
<p>The role requires a person of integrity who has a deep understanding of all components of the RAS Equestrian Showing sector. They will be involved in several key panels, including complaints and investigations, and need to be professional and independent when dealing with all parties. Resilient and principled are two key components required for this role, with the ability to stand up for what is right when facing push back. They need to have a solid understanding of the rules and the ability to understand documents, identify and comprehend relevant facts and rules when assessing the direction that needs to be followed. They will lead by example and act in good faith with due care and diligence. They must uphold the principles, rules and regulations of the organisation at all times.</p>

Key Qualities & Skills
Be a good communicator
Be able to work with a wide range of people
Have an eye for detail
Have a solid understanding of all components of the Equestrian Showing Sector
Ability to work with, and as part of, a team

Key Duties & Responsibilities
Liaise with Show Equestrian Convenors and competitors where applicable to assist them in understanding the rules and regulations as it applies to the Showing Sector
Be available to answer queries or concerns
Report to the Executive on any equestrian matters that may affect the Equestrian Showing Sector
Work closely with the CEO and appropriate sub-committees

<p>General</p> <ul style="list-style-type: none"> <li>- Know and abide by the rules of the organisation</li> <li>- Have a sound knowledge of the RAS Constitution</li> <li>- Have a sound knowledge of the RAS Equestrian Rulebook</li> <li>- Have a sound knowledge of the RAS Showing Rules and Regulations</li> <li>- Have a sound knowledge of the RAS Resolution Process</li> <li>- Have a sound knowledge of the RAS Social Media Policy</li> <li>- Have a sound knowledge of the RAS Yellow Card Process</li> <li>- Have a sound knowledge of, and act in accordance with, the organisation's code of conduct</li> </ul>
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Criteria
Signed and approved Memorandum of Commitment
Signed and approved Charities Commission form
Signed and approved Nomination form
Must be computer literate, have access to a computer and printer (preferably with scanning abilities), have personal email facilities and mobile phone

Date Last Reviewed:	December 2020
Next Review Date:	November 2022
To be Reviewed By:	RAS Executive
To be Approved By:	RAS Executive