

Job Description – United Breed Society Executive Chair



Title and Reporting Relationships			
Position title:	United Breed Society Executive Chair		
Appointment:	Elected for a term of three years		
Process of Appointment:	Postal Voting if more than one nomination		
Member of:	United Breed Society Executive (UBSE)		
Act as:	The UBSE acts as an advisory committee to the RAS Executive		
Report to:	CEO		
Remuneration:	None other than assistance with expenses for attendance at meetings, as applicable		
Author:	RAS Executive		
Approver:	RAS Executive	Approval Date:	December 2020

Role
<p>The United Breed Society Executive Chair plays a key role in the relationship and partnership between all Breed & Kindred Member Societies and the RAS Showing Sector. However more specifically those Breed & Kindred Societies that do not come under the umbrella of the other chair positions i.e. Dairy, Beef, Sheep and Equestrian. Working with those Societies, they will act as the spokesperson for them on any issues that may arise from time to time or at relevant meetings of the RAS. Equally they will work with the other chairs to ensure an enduring partnership is retained with all Breed and Kindred Societies. They will lead by example and act in good faith with due care and diligence. They must uphold the principles, rules and regulations of the organisation at all times.</p>

Key Qualities & Skills
Ability to work with, and as part of, a team
Be a good communicator
Be able to work with a wide range of people
Have a sound knowledge of the different breeds affiliated to the RAS
Have the ability to chair meetings

Key Duties & Responsibilities
Liaise with Societies and bring forward any concerns or questions
Liaise with other members of the UBSCE and bring forward any concerns or questions

Chair any meetings as applicable
Be prepared to be part of any complaint panel, as required
Work closely with the CEO and UBSE and attend meetings as necessary, including the AGM
<p>General</p> <ul style="list-style-type: none"> - Know and abide by the rules of the organisation - Have a sound knowledge of the RAS Constitution - Have a sound knowledge of the RAS Showing Rules and Regulations - Have a sound knowledge of the RAS Resolution Process - Have a sound knowledge of the RAS Social Media Policy - Have a sound knowledge of the RAS Yellow Card Process - Have a sound knowledge of the Standard Meeting Orders - Have a sound knowledge of, and act in accordance with, the organisation's code of conduct - Support the RAS Executive and Management in carrying out their roles appropriately

Criteria
Signed and approved Memorandum of Commitment
Signed and approved Charities Commission form
Signed and approved Nomination Form
Must be computer literate, have access to a computer and printer (preferably with scanning abilities), have personal email facilities and mobile phone

Date Last Reviewed:	December 2020
Next Review Date:	November 2022
To be Reviewed By:	RAS Executive
To be Approved By:	RAS Executive