

The Temuka & Geraldine A & P Assn are looking for an enthusiastic, well organised person with excellent computer skills and able to work with people from all walks of life to work with a small but dedicated committee

Our Annual Show is held in March with the months of January - March being the busiest. During this time this person would need work with competitors entries and queries, trade space applications and ensuring sponsors are catered for.

In the other months duties will be taking minutes during meetings and distributing them, ground bookings, send invoices as required and updating schedules in the lead up to the show.

Remuneration to be discussed at the time of interview

If you would like any further information please feel free to contact either Winnie Lawrence (Current Secretary) 0274339696 or Steph McCullough 0272286311(President)

Applications close in writing to  
[temukageraldineap@gmail.com](mailto:temukageraldineap@gmail.com) 22<sup>nd</sup> October 2023

